



**ACME TOWNSHIP BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, March 7, 2017, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:03 p.m**

**Members present:** J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, J. Zollinger  
**Members excused:** D. White  
**Staff present:** N. Edwardson, Recording Secretary

**A. LIMITED PUBLIC COMMENT: None**

**B. APPROVAL OF AGENDA:**

Zollinger would like to add under reports # 9 “Sewer”.

**Motion by Scott, seconded by Jenema to approve the agenda with the addition of # 9 Reports-Sewer.  
Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: 02/07/17**

**Motion by Dye, seconded by Nelson to approve the 02/07/17 minutes as presented. Motion carried  
unanimously**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS:**

**1. BATA – Eric Lingour**

On May 2, 2017, Grand Traverse and Leelanau county residents will vote on a ballot proposal to levy .5 mill to provide BATA local funding. BATA has had no millage increase in 14 years.

**2. Clerk – Dye**

Dye talked about new election equipment for 2018. There will be funding available.

**3. Parks-**

Zollinger stated that requests for bids for mowing/snow removal went out today to four contractors.

Aukerman gave a summary of the Community foundation’s Acme Shoreline Park endowment. Acme has about \$19,208 available. Discussion followed. Aukerman will look into flexibility on leaving monies there until needed.

**4. Legal Counsel –Received and filed**

**5. Sheriff - Officer Potter commented that retail fraud and larceny is again on the rise.**

**6. County - Received and filed**

**7. Roads – Jason Gillman, newly appointed Road Commission representative for Acme Township was introduced. Gillman reported that north Baggs Rd will be repaved with Grand Traverse, Kalkaska, Clearwater and Whitewater sharing in the cost.**

**8. Farmland No report**

**9. Sewer**

Zollinger mentioned Acme needs to replace a sewer flow device with a measuring laser system. The cost would be about \$18,000.

**F. SPECIAL PRESENTATIONS/DISCUSSIONS: Grand Traverse Metro Emergency Services Authority  
2016 Annual Report. – Chief Pat Parker**

Parker introduced Asst. Chief Steve Apostal, who replaces Terry Flynn after retiring in July 2016. Parker presented the Metro annual report to the Acme Board.

**G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerks Revenue/Expenditure Report and Balance Sheet**
- c. **Draft unapproved meeting minutes**
  - 1. **Planning Commission 02/13/17**
  - 2. **Zoning Board of Appeals 02/09/17**
  - 3. **Parks & Trails 02/17/17**
- d. **RecycleSmart newsletter February 2017**
- e. **North Flight January report**

**2. APPROVAL:**

- a. **Accounts Payable Prepaid of \$402,339.75 and Current to be approved of \$97,576.47  
(Recommend approval: Cathy Dye, Clerk)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

Jenema asked the Treasurer's report to be removed as the dates were for the wrong period of time. Jenema will have the March report in the April packet.

**Motion by Scott, seconded by Dye to approve the consent calendar with the removal of the Treasurer's Report. Motion carried by unanimous roll call vote.**

**I. CORRESPONDENCE: None**

**J. PUBLIC HEARING: None**

**K. NEW BUSINESS:**

**1. Resolutions:**

- a. **Budget adjustment to Elections dept**

**Motion by Nelson, seconded by Jenema to approve Resolution R-2017-8 taking monies from 101 Attorney fees to 101 Election expenses. Motion carried by unanimous roll call vote.**

- b. **Budget adjustment, 401 fund loan payback to 101 General fund**

**Motion by Jenema, seconded by Scott, to approve Resolution R-2017-9 to repay loan for remaining funds in Saylor Park launch to General 101. Motion carried by unanimous roll call vote.**

- c. **Amend Acme 457 Retirement contribution allocation date – Dye**

**Motion by Scott, seconded by Nelson to approve Resolution R-2017-10 amending employer and employee contribution allocation date for Acme Township retirement plan. Motion carried unanimously.**

**2. Proclamation: April Social Responsibility month**

Board unanimously agreed to support the proclamation.

**3. Acme Township retirement plan summary, 457 B plan - Dye**

Dye presented a memo to the Board detailing the language update in the Plan Summary. The plan now allows employee contributions and is being handled through Burnham & Flower.

**4. 2017 Sewer capacity sharing agreement - Jay**

The Board of Public Works recently approved a slight modification to the Sharing Agreement allowing for annual updates through an exhibit rather than by approval of a new agreement. Board reviewed.

**Motion by Aukerman, seconded by Dye, to accept the 2017 Capacity Sharing Agreement as presented. Motion carried unanimously.**

**5. Planning zoning 18-month performance/pay recommendation for Acme Zoning Administrator.**

**Motion by Aukerman, seconded by Jenema to approve 18-month performance/pay recommendation for Shawn Winter as presented. Motion carried unanimously.**

**L. OLD BUSINESS: None**

**1. Gilroy park direction – Jenema**

Jenema asked the Board if Acme Township is still interested in obtaining. Discussion followed.

**Motion by Scott, seconded by Jenema, that Acme Township send a letter to inquire about obtaining Gilroy park from MDOT. Motion carried unanimously.**

**2. Sayler Park Boat launch fee options - Aukerman**

Aukerman prepared a memo regarding the Sayler Park Boat Launch proposed fee schedule for Board discussion.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN AT 9:15 pm**



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, March 7, 2016, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE  
ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES: 2/7/17**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk - Dye**
- b. Parks –**
- c, Legal Counsel – J. Jocks**
- d. Sheriff – Brian Potter**
- e. County -Carol Crawford**
- f. Roads –**
- g. Farmland**

**F. SPECIAL PRESENTATIONS:**

- 1. Grand Traverse Metro Emergency Services Authority 2016 Annual Report – Chief Pat Parker**

**F. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b Clerk's Revenue/Expenditure Report and Balance sheet**
- c. Draft Unapproved meeting minutes**
  - 1. Planning Commission 02/13/17**
  - 2. Zoning Board of Appeals 02/09/17**
  - 3. Parks & Trails 02/17/17**
- d. RecycleSmart newsletter February 2017**
- e. North Flight January report**

**2. APPROVAL:**

1. **Accounts Payable Prepaid of \$402,339.75 and Current to be approved of \$ 97,576.47 (Recommend approval: Clerk, C. Dye)**

**G. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**H. CORRESPONDENCE:**

**I. PUBLIC HEARING:**

**J. NEW BUSINESS:**

1. **Resolutions:**
  - a. **Budget adjustment Elections Dept.**
  - b. **Budget adjustment, 401 fund Loan payback to 101 General fund**
  - c. **Acme 457 Amend Contribution allocation date-Dye**
2. **Proclamation: April Social Responsibility Month**
3. **Acme Township retirement plan summary, (457 B Plan) -Clerk Dye**
4. **2017 Sewer capacity sharing Agreement-Supervisor**
5. **Planning Zoning 18-month performance/ Pay recommendation.**

**K. OLD BUSINESS:**

1. **Gilroy park direction. --Jenema**
2. **Sayler Park Boat Launch Fee options-Aukerman**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**



**ACME TOWNSHIP BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, February 7, 2017, 7:00 p.m.**

**Township**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:06 p.m**

**Members present:** J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, D. White, J. Zollinger  
**Members excused:** None  
**Staff present:** N. Edwardson, Recording Secretary

**A. LIMITED PUBLIC COMMENT:**

**B. APPROVAL OF AGENDA:**

Jenema would like to add to New Business #9 TART Single Track support.

**Motion by Nelson, seconded by Aukerman to approve the agenda with the addition of New Business #9 TART Single Tract support. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES**

1. 01/03/17 Board meeting
2. 01/19/17 Public forum on Short-term rentals meeting

**Motion by Dye, seconded by White to approve minutes from 01/03/17 and 01/19/17 as presented. Motion carried unanimously.**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS:**

1. **Clerk – Dye**  
Dye stated that BATA and Elk Rapids Schools will be on the May 2 election.
2. **Parks-** No report
3. **Legal Counsel –**Received and filed
4. **County -** Received and filed
5. **Roads –** No report
6. **Farmland**  
Zollinger commented that a meeting is scheduled for Wednesday, February 22<sup>nd</sup>.

**F. SPECIAL PRESENTATIONS/DISCUSSIONS: None**

**G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerks Revenue/Expenditure Report and Balance Sheet**
- d. **Draft unapproved meeting minutes**
  1. **Planning Commission 12/12/16**
  2. **Parks & Trails 12/16/16**

**2. APPROVAL:**

- a. **Accounts Payable Prepaid of \$146,806.00 and Current to be approved of \$82,370.40 (Recommend approval: Cathy Dye, Clerk)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

White requested the minutes for Parks & Trail 12/16/16 and Jenema asked for the Treasurer's report to be removed.

**Motion by Jenema, seconded by Nelson to approve the consent calendar with the removal of the Parks & Trails 12/16/16 minutes and the Treasurer's report. Motion carried by unanimous roll call vote.**

**1. Parks & Trails 12/16/16 minutes**

White asked about the statement in the minutes "TART has gained resolutions of support from every community along the proposed Traverse City to Charlevoix trail". Jenema stated it was a concept of trails in a resolution adopted earlier. There are no plans for now.

**Motion by White, seconded by Scott to approve the Parks & Trails 12/16/16 minutes as presented. Motion carried unanimously.**

**2. Treasurer's report**

Treasurer Jenema explained her cash summary report for January 2016 is provided in tonight's package but the Treasurer addendum report will be provided in next month's Board package once all the budget resolutions are approved tonight and actual work items are completed by the Clerk's office.

**Motion by Dye, seconded by Jenema to approve the Treasurer's report as presented. Motion carried unanimously.**

**I. CORRESPONDENCE:**

- 1. Medical Marijuana Training/MSU extension office**
- 2. Email from C. Duemling, 9307 Shaw Rd, re followup to Short-term rentals meeting 1/19/17**

**J. PUBLIC HEARING: None**

**K. NEW BUSINESS:**

**1. Budget Resolutions**

- a. Loan payback from fund 401 (Boat launch) to 101 fund**

**Motion by Scott, seconded by White to approve Resolution R-2017-2 allowing for a loan pay back to 101 fund from 401 fund. Motion carried by unanimous roll call vote.**

- b. 401 funds various budget line item adjustments**

**Motion by Dye, seconded by Jenema to approve Resolution R-2017-3 budget adjustment from 401 line 930.002 to 401 line 803.00. Motion carried by unanimous roll call vote.**

- c. 208 Park fund line item adjustments**

**Motion by Nelson, seconded by White to approve Resolution R-2017-4 budget adjustment from fund 208 line 390.000 to line 930.005 fund 208. Motion carried by unanimous roll call vote.**

- d. 101 fund to 208 fund move to support Bayside park work**

**Motion by Nelson, seconded by White to approve Resolution R-2017-5 transferring funds from 101 Contingency to 208 Parks repairs & Maintenance. Motion carried by unanimous roll call vote.**

- e. Four other various budget adjustments Dept 750, Dept 101.865, Dept 212 and 101 contingency to Dept 206 fire fund.**

**Motion by White, seconded by Aukerman to approve Resolution R-2017-6 for multiple budget**

**Adjustments and transferring funds. Motion carried by unanimous roll call vote.**

**2. GTCRC-Turnaround easement for Yuba park road.**

A turnaround easement between the Road Commission and Acme Township for ingress and egress to allow for snow moving and grading equipment to turn.

**Motion by Nelson, seconded by White allowing Acme Township to enter into the agreement with the Grand Traverse Road Commission. Motion carried unanimously.**

**3. Portable radar speed display/Cost about \$5,120**

Board was presented with a quote and product information from Air Traffic Solutions for a portable radar speed display at a cost of \$5,120. Discussion followed with questions regarding grant funding, selling the current speed trailer. Zollinger will report back next month.

**4. TC Boom Boom Club request for 4<sup>th</sup> of July fireworks donation**

A request from the Traverse City Boom Boom club for a \$300 contribution for annual 4<sup>th</sup> of July fireworks.

**Motion by Nelson, seconded by White to approve a \$300 contribution for annual 4<sup>th</sup> of July Fireworks. Motion carried by unanimous roll call vote.**

**5. School tax collections resolutions for TBAISD for TC schools and Elk Rapids**

**Motion by Scott, seconded by Jenema to approve the agreement for collection of summer school property taxes for Traverse City and Elk Rapids schools. Motion carried unanimously.**

**6. Approval of professional services contract with Gosling Czubak for N. Bayside Park**

A draft for professional services for design and construction engineering services for the north Bayside Park development was presented to the Board. There was concern about the cost being effected by a time line change. A note to the effect will be added to the contract that no additional cost will be incurred if time line slips.

**Motion by Nelson, seconded by Dye to approve the draft for professional services with Gosling Czubak for N. Bayside park development in addition to the note regarding additional cost. Motion carried unanimously.**

**7. Savings on DTE gas bill using a alternative supplier**

A memo regarding energy savings on electric bills from supplier Volunteer Energy was presented to the Board. Zollinger commented that Acme Township could save \$342.65 over 12 months. Metro fire will be moving to Volunteer to get better rates for their facilities.

**Motion by Scott, seconded by Aukerman to approve changing gas suppliers to Volunteer Energy for better rates. Motion carried unanimously by roll call vote.**

**8. Qualifying retirement disbursements 401k for S. Winter**

**Motion by Scott, seconded by Jenema to approve Winter's 401 retirement disbursement of \$1,418.91 be submitted into the new plan with Burnham and Flower. Motion carried by unanimous roll call vote.**

**9. Letter of support for TART "Single Track"**

Jenema is seeking approval to write a letter of support on Acme township letterhead for the National Bike trail in East Bay township.

**Motion by White, seconded by Nelson to approve Jenema writing a letter of support for the National Bike Trail. Motion carried unanimously.**



**L. OLD BUSINESS: None**

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

P. Anderson, 10108 Kay Ray Road, asked if anything was happening with the Kmart building after the March store closing. Zollinger commented that at this time we have not heard of anything.

Jenema commented that "Form 5076 Affidavit to claim Small Business Tax Exemption" for personal property must be returned no later than February 10, 2017.

Aukerman discussed bringing information to the next Board meeting regarding boat launch fee.

**Motion by, seconded to ADJOURN AT 8:40 pm**

## Jay Zollinger

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**From:** JEAN AUKERMAN <jkaukerman@sbcglobal.net>  
**Sent:** Wednesday, March 01, 2017 1:04 PM  
**To:** Jay Zollinger  
**Subject:** Fw: CF - Acme Shoreline Park

Jay,

FYI. Am thinking this should be on agenda for March 7 Board meeting. Info which is not stated here is that the endowment was established on April 1, 2015, with \$250k.

Jean

----- Forwarded Message -----

**From:** Steve Wade <swade@gtrcf.org>  
**To:** "jkaukerman@sbcglobal.net" <jkaukerman@sbcglobal.net>  
**Cc:** Phil Ellis <plellis@gtrcf.org>  
**Sent:** Monday, February 13, 2017 4:31 PM  
**Subject:** CF - Acme Shoreline Park

Jean:

It was good to talk to you this afternoon. I appreciate your leadership in Acme Township and am ready to help anyway I can. Here is a summary of the Community Foundation's Acme Shoreline Park Endowment. Let me know if you have questions or if you need anything further. Phil is copied on this email. ~Steve

- **Name** Acme Shoreline Park Endowment
- **Established** 2015
- **Available for Granting** \$19,208
  - o from 2016 \$ 9,543
  - o from 2017 \$ 9,665
- **Process** Each year you will receive a letter from us letting you know what is available to be granted. You simply need to notify Phil Ellis what you plan to do with the grant.

Checks are issued at the end of March.

### **STEVE WADE**

#### ***Director of Donor Relations***

Grand Traverse Regional Community Foundation  
250 E Front Street, Ste 310, Traverse City, MI 49684

JOHN P. RACINE, JR.  
W. PETER DOREN  
JOHN A. MACNEAL  
MAURICE A. BORDEN

RONALD W. SONDEE, OF COUNSEL

310 WEST FRONT STREET  
SUITE 300  
TRAVERSE CITY, MICHIGAN 49684  
TEL (231) 947-0400  
FAX (231) 947-0748  
www.sondeeracine.com

March 2, 2017

Jay Zollinger, Supervisor  
Acme Township  
6042 Acme Road  
Williamsburg, MI 49690

Re: Attorney Update for Township Board Meeting

Dear Supervisor Zollinger:

Please accept this Attorney Update for your March 2017 Township Board meeting.

1. I have had meetings and discussions with Shawn Winter concerning a number of zoning and planning related issues.
2. I reviewed the contract to provide natural gas to the township.
3. I worked on the Part 41 permit issue for the VGT.
4. I researched employment issues for the Personnel Committee, attended a meeting regarding the same.
5. I communicated with planning commissioners concerning Kelly v Goss litigation.
6. Ross Hammersley has continued to monitor and update the Immanuel, LLC bankruptcy.

As always, thank you for the opportunity to represent Acme Township.

Sincerely,



Jeffrey L. Jocks

## Grand Traverse Sheriff Department Calls for Service Statistics

Month    Year  
February    2017

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	426	431	440	411	409	427	345	2,889					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	64	35	32	34	27	40	37	88	134	133	164	165	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	140	143	185	222	194	182	162	141	119	168	179	101	
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
		Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme	6	0	2	8	2	0	7	82	21	37	10	150	
02 Blair	37	0	2	24	0	2	24	224	64	81	26	395	
03 East Bay	24	0	3	43	3	0	6	214	45	76	46	381	
04 Fife Lake	7	0	0	3	1	0	0	45	5	12	3	65	
05 Garfield	79	0	3	59	8	0	64	558	283	295	62	1,198	
06 Grant	1	0	0	3	0	0	1	12	2	4	3	21	
07 Green Lake	6	0	0	5	1	0	7	97	22	31	5	155	
08 Long Lake	4	0	0	14	1	0	1	53	21	23	14	111	
09 Mayfield	3	0	1	2	0	0	1	40	7	14	3	64	
10 Peninsula	9	0	1	9	0	0	1	30	6	19	10	65	
11 Paradise	5	0	1	15	1	0	6	39	23	16	16	94	
12 Union	1	0	1	5	1	0	0	9	5	4	6	24	
13 Whitewater	2	0	1	8	0	0	0	32	9	21	9	71	
29 Fife Lake Vlg	0	0	0	1	0	0	1	17	3	5	1	26	
30 Kingsley Vlg	6	0	0	0	0	0	6	38	15	16	0	69	
66 Traverse City	4	0	0	0	2	2	60	0	0	0	0	0	
84 Out of County	0	0	0	0	0	0	15	0	0	0	0	0	
<b>Totals</b>	194	0	15	199	20	4	200	1,490	531	654	214	2,889	

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts  
 Ticket stats are based on what District Court has entered as of 3/01/17.  
 Arrest stats are as of 3/01/17.



# Call For Service By Call Type Report

Print Date/Time: 03/01/2017 23:39  
Login ID: hmliller  
Layer: Beat  
Areas: Acme

From Date: 02/01/2017 00:00(Continuous)  
To Date: 02/28/2017 23:59  
Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
<NEW CALL>	1	0.67
Alarm	5	3.33
Assault	1	0.67
Assist	11	7.33
BOL	12	8
C911 Hangup	3	2
Civil	3	2
DHS Referral	1	0.67
Disorderly	1	0.67
Domestic - Physical Assault	1	0.67
DWLS	2	1.33
E911 hangup	5	3.33
EMS	1	0.67
F - Fire Alarm	5	3.33
Family Offense	1	0.67
FU	10	6.67
Harassment	2	1.33
Health and Safety	5	3.33
Larceny	1	0.67
MA	3	2
Motorist Assist	1	0.67
Ordinance Violation	1	0.67
OWI	1	0.67
PDA	8	5.33
PIA	2	1.33
PPO/VIO	1	0.67



# Call For Service By Call Type Report

Print Date/Time: 03/01/2017 23:39  
Login ID: hmilller  
Layer: Beat  
Areas: Acme

From Date: 02/01/2017 00:00(Continuous)  
To Date: 02/28/2017 23:59  
Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
Property Inspection	2	1.33
Public Relations	2	1.33
RAW	1	0.67
Retail Fraud	3	2
Suspicious	7	4.67
Traffic	8	5.33
TS	31	20.67
Warrant Attempt	1	0.67
Welfare Check	3	2
WRNT	4	2.67
<b>Total Calls For Service:</b>	<b>150</b>	



**Gosling Czubak**  
engineering sciences, inc.

*Engineers • Surveyors  
Landscape Architects  
Environmental Services*

March 7, 2017

Mr. Jay Zollinger, Supervisor  
Acme Township  
6042 Acme Road  
Williamsburg, MI 49690

Subject: Gravity Sewer Flowmeter

Dear Jay,

Attached is a copy of the flowmeter we would propose to install in the Acme Township gravity sewer to measure discharges to East Bay Township. As you are aware the Township now has a flume type flow meter at the discharge point to East Bay Township. However, this existing "flume" flowmeter is inaccurate and does not give the information needed to figure out what Acme Township is contributing to the flow in East Bay Township sewers on US31. The East Bay Township sewers on US31 may be nearing their capacity based on estimations of flows. We highly recommend we install an accurate meter to measure gravity flow from Acme Township to East Bay Township. This meter is needed to confirm Acme Township gravity flow to East Bay Township to find if flows tributary to East Bay Township are what are being estimated and if improvements are needed what percentage of flow Acme is contributing to figure out Acme's fair share of future cost improvements.

Based on estimates we have obtained from the meter manufacturer we believe Acme Township should budget approximately \$18,000 for the purchase and installation of the enclosed meter.

If you have any questions, please let me know.

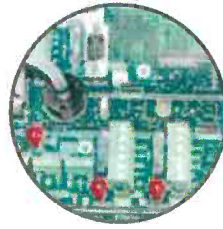
Sincerely,

GOSLING CZUBAK

Clyde L. Johnson, P.E.  
Director of Engineering Services  
Enc.



**TELEDYNE ISCO**  
Everywhere you look™



**Configurable**



**Intelligent**



**Compliant**



**ISCO**

*Signature*  
Flow Meter



User: SARAH

FROM 01/01/2016 TO 01/31/2016

DB: ACME TOWNSHIP

Bank Code Fund	Description	Beginning Balance 01/01/2016	Total Debits	Total Credits	Ending Balance 01/31/2016
CHASE	GENERAL FUND				
101	GENERAL FUND	633,335.79	177,988.59	57,216.18	754,108.20
206	FIRE FUND	23,391.00	329,124.67	293,679.58	58,836.09
207	POLICE PROTECTION	118,867.81	19,546.19	0.00	138,414.00
208	PARK FUND	37,960.76	1.68	0.00	37,962.44
209	CEMETERY FUND	6,151.41	0.00	11.99	6,139.42
	GENERAL FUND	<u>819,706.77</u>	<u>526,661.13</u>	<u>350,907.75</u>	<u>995,460.15</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	193,203.04	97,397.13	7,500.00	283,100.17
	FARMLAND PRESERVATION	<u>193,203.04</u>	<u>97,397.13</u>	<u>7,500.00</u>	<u>283,100.17</u>
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,199.10	0.22	0.00	5,199.32
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,199.10</u>	<u>0.22</u>	<u>0.00</u>	<u>5,199.32</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,790.53	6.64	0.00	156,797.17
	GENERAL FUND - HIGH YIELD	<u>156,790.53</u>	<u>6.64</u>	<u>0.00</u>	<u>156,797.17</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,261.09	12.59	0.00	297,273.68
	GENERAL FUND - MONEY MARKET	<u>297,261.09</u>	<u>12.59</u>	<u>0.00</u>	<u>297,273.68</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,989.44	0.30	0.00	6,989.74
	LIQUOR MONEY MARKET	<u>6,989.44</u>	<u>0.30</u>	<u>0.00</u>	<u>6,989.74</u>
PARKS	SAYLER PARK BOAT LAUNCH				
401	SAYLER PARK BOAT LAUNCH CAPITAL FUND	85,586.62	0.00	6,379.00	79,207.62
	SAYLER PARK BOAT LAUNCH	<u>85,586.62</u>	<u>0.00</u>	<u>6,379.00</u>	<u>79,207.62</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY 818				
818	HOLIDAY HILLS AREA IMPROVEMENT	183,125.95	40,367.92	0.00	223,493.87
	HOLIDAY 818	<u>183,125.95</u>	<u>40,367.92</u>	<u>0.00</u>	<u>223,493.87</u>
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	1,977,365.66	196,036.85	0.00	2,173,402.51

Bank Code Fund	Description	Beginning Balance 01/01/2016	Total Debits	Total Credits	Ending Balance 01/31/2016
	ACME RELIEF SEWER	1,977,365.66	196,036.85	0.00	2,173,402.51
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	196,787.04	8.33	0.00	196,795.37
	ACME RELIEF SEWER MONEY MARKET	<u>196,787.04</u>	<u>8.33</u>	<u>0.00</u>	<u>196,795.37</u>
SHORE 224	SHORELINE PRESERVATION SHORELINE PPRESERVATION	1,377.56	0.06	0.00	1,377.62
	SHORELINE PRESERVATION	<u>1,377.56</u>	<u>0.06</u>	<u>0.00</u>	<u>1,377.62</u>
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	749,573.81	682,243.00	1,190,590.21	241,226.60
	CURRENT TAX COLLECTION	<u>749,573.81</u>	<u>682,243.00</u>	<u>1,190,590.21</u>	<u>241,226.60</u>
	TOTAL - ALL FUNDS	<u>4,673,166.61</u>	<u>1,542,734.17</u>	<u>1,555,376.96</u>	<u>4,660,523.82</u>

*Sarah Lawrence 3-1-17*  
*Sarah Lawrence, Deputy Treasurer*

User: CATHY DYE  
DB: Acme Township

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	219,000.00	73,114.82	47,807.39	145,885.18	33.39
101-000-412.000	PERSONAL PROP TAXES	17,250.00	0.00	0.00	17,250.00	0.00
101-000-445.020	PENALTIES& INTEREST	1,200.00	749.93	0.00	450.07	62.49
101-000-447.000	ADMINISTRATIVE FEE 1%	106,000.00	84,761.30	4,361.61	21,238.70	79.96
101-000-448.000	CABLE TV FEE	82,500.00	22,820.08	0.00	59,679.92	27.66
101-000-465.000	PASSPORT FEES	2,700.00	756.50	318.90	1,943.50	28.02
101-000-574.000	ST SHARED SALES TAX	340,496.00	119,227.00	0.00	221,269.00	35.02
101-000-577.000	SWAMP TAX	1,300.00	1,392.94	1,392.94	(92.94)	107.15
101-000-602.000	GRANTS	40,250.00	0.00	(18,214.83)	40,250.00	0.00
101-000-607.000	CHARGES FOR SERVICES	0.00	1.80	0.00	(1.80)	100.00
101-000-608.001	Zoning Fees	12,000.00	5,922.99	475.00	6,077.01	49.36
101-000-610.000	Revenues for Escrow Account	70,000.00	6,300.00	1,300.00	63,700.00	9.00
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,500.00	0.00	0.00	6,500.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	267.00	38.60	83.00	76.29
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,350.00	1,321.10	0.00	28.90	97.86
101-000-667.000	RENT-PARKS	150.00	0.00	0.00	150.00	0.00
101-000-671.000	MISC REVENUES	2,000.00	7,097.58	82.81	(5,097.58)	354.88
101-000-671.010	CIVIL INFRACTION FEES	200.00	0.00	0.00	200.00	0.00
101-000-676.000	REIMBURSEMENTS	24,500.00	13,702.19	2,691.30	10,797.81	55.93
Total Dept 000		927,746.00	337,435.23	40,253.72	590,310.77	36.37
TOTAL REVENUES		927,746.00	337,435.23	40,253.72	590,310.77	36.37
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	650.00	441.00	104.37	209.00	67.85
101-000-992.000	CONTINGENCY	65,000.00	0.00	0.00	65,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	1,000.00	0.00	0.00	100.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	48,975.15	47,764.78	46,175.15	1,210.37	97.53
101-000-999.000	TRANSFER TO OTHER FUNDS	151,467.83	70,245.01	0.00	81,222.82	46.38
Total Dept 000		267,392.98	119,450.79	46,279.52	147,942.19	44.67
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,000.00	14,615.32	1,730.76	12,384.68	54.13
101-101-703.001	SECRETARY	30,100.00	15,989.21	2,292.00	14,110.79	53.12
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,650.00	2,461.46	331.27	2,188.54	52.93
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	860.87	154.32	1,639.13	34.43
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	9,900.00	4,950.00	1,100.00	90.00
101-101-801.001	INTERNAL ACCOUNTANT	1,250.00	425.00	0.00	825.00	34.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	500.00	1,498.36	0.00	(998.36)	299.67
101-101-802.002	ATTORNEY SERVICES	12,000.00	2,394.87	591.83	9,605.13	19.96
101-101-802.005	CONTRACTED COMMUNITY SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	23,000.00	6,966.13	0.00	16,033.87	30.29
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	19,300.00	13,227.11	2,068.15	6,072.89	68.53
101-101-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,270.00	2,040.94	273.06	1,229.06	62.41
101-101-900.000	PUBLICATIONS	2,000.00	752.50	73.50	1,247.50	37.63
101-101-910.000	INSURANCE	4,000.00	2,080.40	307.70	1,919.60	52.01
101-101-946.001	SUPPLIES/POSTAGE	150.00	0.00	0.00	150.00	0.00

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
101-101-960.000	dues subscriptions	5,700.00	5,706.91	16.99	(6.91)	100.12
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		168,170.00	78,919.08	12,789.58	89,250.92	46.93
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	37,000.00	20,923.12	3,346.16	16,076.88	56.55
101-171-714.000	FICA LOCAL SHARE	3,040.00	1,735.09	279.54	1,304.91	57.08
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,000.00	2,365.35	315.38	1,634.65	59.13
101-171-910.000	INSURANCE	4,000.00	2,153.90	307.70	1,846.10	53.85
101-171-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		49,140.00	27,177.46	4,248.78	21,962.54	55.31
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	11,000.00	7,033.00	22.00	3,967.00	63.94
101-191-726.000	SUPPLIES & POSTAGE	3,000.00	4,074.66	154.05	(1,074.66)	135.82
101-191-900.000	PUBLICATIONS	500.00	244.60	0.00	255.40	48.92
Total Dept 191-ELECTION EXPENDITURES		14,500.00	11,352.26	176.05	3,147.74	78.29
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	2,916.69	416.67	2,083.31	58.33
101-209-714.000	FICA LOCAL SHARE	383.00	223.12	31.87	159.88	58.26
101-209-726.000	SUPPLIES & POSTAGE	3,000.00	136.56	0.00	2,863.44	4.55
101-209-803.002	ASSESSING CONTRACT SERVICES	40,800.00	23,800.01	3,400.00	16,999.99	58.33
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	1,730.00	0.00	1,270.00	57.67
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,800.00	2,022.87	0.00	(222.87)	112.38
Total Dept 209-ASSESSOR'S EXPENDITURES		53,983.00	30,829.25	3,848.54	23,153.75	57.11
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	37,008.00	19,927.32	2,846.76	17,080.68	53.85
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,400.00	8,304.00	864.00	8,096.00	50.63
101-215-714.000	FICA LOCAL SHARE	4,104.00	1,815.58	220.61	2,288.42	44.24
101-215-726.000	SUPPLIES & POSTAGE	1,000.00	352.33	0.00	647.67	35.23
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	0.00	0.00	3,000.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	78.91	0.00	1,921.09	3.95
101-215-874.000	RETIREMENT/PENSION	5,365.00	2,978.70	371.08	2,386.30	55.52
101-215-910.000	INSURANCE	10,900.00	7,185.42	989.91	3,714.58	65.92
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,200.00	120.00	120.00	2,080.00	5.45
Total Dept 215-CLERK'S EXPENDITURES		81,977.00	40,762.26	5,412.36	41,214.74	49.72
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	900.00	0.00	0.00	900.00	0.00
101-247-714.000	FICA LOCAL SHARE	61.00	0.00	0.00	61.00	0.00
101-247-900.000	PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-247-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		1,261.00	0.00	0.00	1,261.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	13,547.10	1,935.30	11,611.90	53.85
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	13,547.10	1,935.30	11,611.90	53.85
101-253-714.000	FICA LOCAL SHARE	3,825.00	2,007.10	285.88	1,817.90	52.47
101-253-726.000	SUPPLIES & POSTAGE	5,800.00	2,593.94	990.97	3,206.06	44.72
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	1,325.00	0.00	(325.00)	132.50
101-253-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,032.00	2,903.10	387.08	2,128.90	57.69
101-253-910.000	INSURANCE	1,300.00	749.29	127.62	550.71	57.64
101-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		68,775.00	36,672.63	5,662.15	32,102.37	53.32
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	884.34	35.91	1,315.66	40.20
101-265-851.000	CABLE INTERNET SERVICES	4,000.00	2,355.33	335.67	1,644.67	58.88
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	11,500.00	8,834.32	2,600.35	2,665.68	76.82
101-265-921.000	STREET LIGHTS	9,000.00	5,055.74	382.45	3,944.26	56.17
101-265-922.000	MICH CON GAS	3,800.00	925.15	572.13	2,874.85	24.35
101-265-923.000	SEWER TOWNSHIP HALL	400.00	90.00	0.00	310.00	22.50
101-265-930.000	REPAIRS & MAINT	6,000.00	6,507.18	375.98	(507.18)	108.45
Total Dept 265-TOWNHALL EXPENDITURES		36,900.00	24,652.06	4,302.49	12,247.94	66.81
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	52,000.00	26,400.69	3,769.24	25,599.31	50.77
101-410-705.000	PER DIEM PLANNING/ZBA	17,900.00	5,807.00	0.00	12,093.00	32.44
101-410-714.000	FICA LOCAL SHARE	5,210.00	2,605.62	296.59	2,604.38	50.01
101-410-726.000	SUPPLIES & POSTAGE	400.00	240.13	0.00	159.87	60.03
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	0.00	150.00	0.00	(150.00)	100.00
101-410-802.002	ATTORNEY SERVICES	19,000.00	5,691.77	908.17	13,308.23	29.96
101-410-802.003	ATTORNEY T & A	15,000.00	930.00	0.00	14,070.00	6.20
101-410-803.000	PLANNER SERVICES	10,000.00	5,770.25	0.00	4,229.75	57.70
101-410-803.001	PLANNING CONSULTANT	20,000.00	8,270.00	1,170.00	11,730.00	41.35
101-410-803.004	ENGINEERING SERVICES T&A	22,000.00	147.00	0.00	21,853.00	0.67
101-410-803.005	PLANNING & CONSULTANT T & A	30,000.00	5,402.75	0.00	24,597.25	18.01
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,720.00	0.00	0.00	1,720.00	0.00
101-410-860.000	TRAVEL & MILEAGE	500.00	441.27	0.00	58.73	88.25
101-410-874.000	RETIREMENT/PENSION	5,200.00	1,426.95	407.70	3,773.05	27.44
101-410-900.000	PUBLICATIONS	2,500.00	800.25	0.00	1,699.75	32.01
101-410-900.001	PUBLICATIONS T & A	800.00	0.00	0.00	800.00	0.00
101-410-910.000	INSURANCE	4,000.00	2,153.90	307.70	1,846.10	53.85
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	470.00	0.00	2,030.00	18.80
101-410-960.000	dues subscriptions	500.00	282.00	0.00	218.00	56.40
Total Dept 410-PLANNING & ZONING EXPENDITURES		209,630.00	66,989.58	6,859.40	142,640.42	31.96

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-702.000	SALARIES	47,600.00	17,331.75	0.00	30,268.25	36.41
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	5,400.00	6,318.00	0.00	(918.00)	117.00
101-750-714.000	FICA LOCAL SHARE	4,100.00	1,670.38	0.00	2,429.62	40.74
101-750-726.000	SUPPLIES & POSTAGE	2,000.00	1,415.10	106.33	584.90	70.76
101-750-860.000	TRAVEL & MILEAGE	90.00	806.82	0.00	(716.82)	896.47
101-750-874.000	RETIREMENT/PENSION	4,760.00	1,985.20	0.00	2,774.80	41.71
101-750-910.000	INSURANCE	12,500.00	3,087.93	0.00	9,412.07	24.70
101-750-930.000	REPAIRS & MAINT	30,810.00	35,435.61	101.36	(4,625.61)	115.01
101-750-930.001	PARK EQUIP MAINT	0.00	57.26	0.00	(57.26)	100.00
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750-MAINT & PARKS EXPENDITURES		109,260.00	68,108.05	207.69	41,151.95	62.34
Dept 861-RETIREMENT/PENSION						
101-861-874.000	RETIREMENT/PENSION	2,100.00	575.00	0.00	1,525.00	27.38
Total Dept 861-RETIREMENT/PENSION		2,100.00	575.00	0.00	1,525.00	27.38
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	12,300.00	12,884.00	0.00	(584.00)	104.75
Total Dept 865-INSURANCE		12,300.00	12,884.00	0.00	(584.00)	104.75
TOTAL EXPENDITURES		1,075,388.98	518,372.42	89,786.56	557,016.56	48.20
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		927,746.00	337,435.23	40,253.72	590,310.77	36.37
TOTAL EXPENDITURES		1,075,388.98	518,372.42	89,786.56	557,016.56	48.20
NET OF REVENUES & EXPENDITURES		(147,642.98)	(180,937.19)	(49,532.84)	33,294.21	122.55

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	754,196.00	250,327.27	164,111.80	503,868.73	33.19
206-000-699.000	TRANS IN FRM OTHER FUNDS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		756,196.00	250,327.27	164,111.80	505,868.73	33.10
TOTAL REVENUES		756,196.00	250,327.27	164,111.80	505,868.73	33.10
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	96,000.00	46,079.27	0.00	49,920.73	48.00
206-000-805.000	METRO FIRE CONTRACT	657,122.00	237,162.43	162,031.78	419,959.57	36.09
Total Dept 000		753,122.00	283,241.70	162,031.78	469,880.30	37.61
TOTAL EXPENDITURES		753,122.00	283,241.70	162,031.78	469,880.30	37.61
Fund 206 - FIRE FUND:						
TOTAL REVENUES		756,196.00	250,327.27	164,111.80	505,868.73	33.10
TOTAL EXPENDITURES		753,122.00	283,241.70	162,031.78	469,880.30	37.61
NET OF REVENUES & EXPENDITURES		3,074.00	(32,914.43)	2,080.02	35,988.43	1,070.74

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	44,803.00	14,866.28	9,746.12	29,936.72	33.18
207-000-671.000	MISC REVENUES	26,500.00	0.00	0.00	26,500.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		<u>79,903.00</u>	<u>14,866.28</u>	<u>9,746.12</u>	<u>65,036.72</u>	<u>18.61</u>
TOTAL REVENUES		<u>79,903.00</u>	<u>14,866.28</u>	<u>9,746.12</u>	<u>65,036.72</u>	<u>18.61</u>
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	78,500.00	19,604.25	0.00	58,895.75	24.97
Total Dept 000		<u>78,500.00</u>	<u>19,604.25</u>	<u>0.00</u>	<u>58,895.75</u>	<u>24.97</u>
TOTAL EXPENDITURES		<u>78,500.00</u>	<u>19,604.25</u>	<u>0.00</u>	<u>58,895.75</u>	<u>24.97</u>
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		<u>79,903.00</u>	<u>14,866.28</u>	<u>9,746.12</u>	<u>65,036.72</u>	<u>18.61</u>
TOTAL EXPENDITURES		<u>78,500.00</u>	<u>19,604.25</u>	<u>0.00</u>	<u>58,895.75</u>	<u>24.97</u>
NET OF REVENUES & EXPENDITURES		<u>1,403.00</u>	<u>(4,737.97)</u>	<u>9,746.12</u>	<u>6,140.97</u>	<u>337.70</u>



PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	8.00	0.00	0.00	8.00	0.00
208-000-699.000	TRANS IN FRM OTHER FUNDS	37,950.00	0.00	0.00	37,950.00	0.00
Total Dept 000		37,958.00	0.00	0.00	37,958.00	0.00
TOTAL REVENUES		37,958.00	0.00	0.00	37,958.00	0.00
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	36,500.00	64,431.77	0.00	(27,931.77)	176.53
Total Dept 000		36,500.00	64,431.77	0.00	(27,931.77)	176.53
TOTAL EXPENDITURES		36,500.00	64,431.77	0.00	(27,931.77)	176.53
Fund 208 - PARK FUND:						
TOTAL REVENUES		37,958.00	0.00	0.00	37,958.00	0.00
TOTAL EXPENDITURES		36,500.00	64,431.77	0.00	(27,931.77)	176.53
NET OF REVENUES & EXPENDITURES		1,458.00	(64,431.77)	0.00	65,889.77	4,419.19

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 209 - CEMETERY FUND							
Revenues							
Dept 000							
209-000-643.000	CEMETARY lot &plots	2,800.00	0.00	0.00	2,800.00		0.00
209-000-646.000	BURIAL FEE PAYMENTS	3,000.00	3,100.00	0.00	(100.00)		103.33
Total Dept 000		5,800.00	3,100.00	0.00	2,700.00		53.45
TOTAL REVENUES		5,800.00	3,100.00	0.00	2,700.00		53.45
Expenditures							
Dept 000							
209-000-726.000	SUPPLIES & POSTAGE	300.00	224.69	0.00	75.31		74.90
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,400.00	2,610.00	0.00	(210.00)		108.75
209-000-930.000	REPAIRS & MAINT	3,080.00	1,806.52	0.00	1,273.48		58.65
Total Dept 000		5,780.00	4,641.21	0.00	1,138.79		80.30
TOTAL EXPENDITURES		5,780.00	4,641.21	0.00	1,138.79		80.30
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		5,800.00	3,100.00	0.00	2,700.00		53.45
TOTAL EXPENDITURES		5,780.00	4,641.21	0.00	1,138.79		80.30
NET OF REVENUES & EXPENDITURES		20.00	(1,541.21)	0.00	1,561.21		7,706.05

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	9,100.00	9,585.40	0.00	(485.40)	105.33
212-000-665.000	INTEREST ON INVESTMENTS	0.00	2.08	0.30	(2.08)	100.00
Total Dept 000		9,100.00	9,587.48	0.30	(487.48)	105.36
TOTAL REVENUES		9,100.00	9,587.48	0.30	(487.48)	105.36
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 000		8,500.00	0.00	0.00	8,500.00	0.00
TOTAL EXPENDITURES		8,500.00	0.00	0.00	8,500.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,100.00	9,587.48	0.30	(487.48)	105.36
TOTAL EXPENDITURES		8,500.00	0.00	0.00	8,500.00	0.00
NET OF REVENUES & EXPENDITURES		600.00	9,587.48	0.30	(8,987.48)	1,597.91

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 224 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
224-000-665.000	INTEREST ON INVESTMENTS	0.00	0.65	0.10	(0.65)	100.00
Total Dept 000		<u>0.00</u>	<u>0.65</u>	<u>0.10</u>	<u>(0.65)</u>	<u>100.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>0.65</u>	<u>0.10</u>	<u>(0.65)</u>	<u>100.00</u>
Fund 224 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.65	0.10	(0.65)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.65	0.10	(0.65)	100.00

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP  
 PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2017	MONTH 01/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	236,022.00	72,794.66	47,597.97	163,227.34	30.84
225-000-665.000	INTEREST ON INVESTMENTS	60.00	183.15	30.23	(123.15)	305.25
Total Dept 000		236,082.00	72,977.81	47,628.20	163,104.19	30.91
TOTAL REVENUES		236,082.00	72,977.81	47,628.20	163,104.19	30.91
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	20,000.00	15,000.00	0.00	5,000.00	75.00
225-000-941.000	PDR PYMT TO LANDOWNERS	200,000.00	0.00	0.00	200,000.00	0.00
225-000-942.000	APPASAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		224,000.00	15,000.00	0.00	209,000.00	6.70
TOTAL EXPENDITURES		224,000.00	15,000.00	0.00	209,000.00	6.70
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		236,082.00	72,977.81	47,628.20	163,104.19	30.91
TOTAL EXPENDITURES		224,000.00	15,000.00	0.00	209,000.00	6.70
NET OF REVENUES & EXPENDITURES		12,082.00	57,977.81	47,628.20	(45,895.81)	479.87

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 226 - PARK and RECREATION FUND						
Revenues						
Dept 000						
226-000-600.000	CONTRIBUTIONS FROM RESIDENTS	0.00	100.00	0.00	(100.00)	100.00
226-000-601.000	BOAT LAUNCH CONTRIBUTIONS	0.00	(100.00)	0.00	100.00	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 226 - PARK and RECREATION FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND						
Revenues						
Dept 000						
401-000-600.000	CONTRIBUTIONS FROM RESIDENTS	50,000.00	50,100.00	0.00	(100.00)	100.20
401-000-602.002	WATERWAYS GRANT	160,000.00	160,734.25	18,214.83	(734.25)	100.46
401-000-602.003	FISHERIES GRANT	70,000.00	58,273.00	0.00	11,727.00	83.25
401-000-699.000	TRANS IN FRM OTHER FUNDS	131,322.83	0.00	0.00	131,322.83	0.00
Total Dept 000		411,322.83	269,107.25	18,214.83	142,215.58	65.42
TOTAL REVENUES		411,322.83	269,107.25	18,214.83	142,215.58	65.42
Expenditures						
Dept 000						
401-000-803.000	PLANNER SERVICES	0.00	9,908.00	67.50	(9,908.00)	100.00
401-000-930.002	PARKS & RECREATION EXPENDITURE	380,195.00	353,166.46	25,770.98	27,028.54	92.89
Total Dept 000		380,195.00	363,074.46	25,838.48	17,120.54	95.50
TOTAL EXPENDITURES		380,195.00	363,074.46	25,838.48	17,120.54	95.50
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:						
TOTAL REVENUES		411,322.83	269,107.25	18,214.83	142,215.58	65.42
TOTAL EXPENDITURES		380,195.00	363,074.46	25,838.48	17,120.54	95.50
NET OF REVENUES & EXPENDITURES		31,127.83	(93,967.21)	(7,623.65)	125,095.04	301.88

PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	915,110.00	391,809.01	91,542.41	523,300.99	42.82
590-000-633.000	REPLACEMENT	15,120.00	0.00	0.00	15,120.00	0.00
590-000-634.000	IMPROVEMENTS	60,480.00	0.00	0.00	60,480.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	712.00	1,171.42	183.32	(459.42)	164.53
590-000-699.000	TRANS IN FRM OTHER FUNDS	20,145.00	20,145.00	0.00	0.00	100.00
Total Dept 000		1,011,567.00	413,125.43	91,725.73	598,441.57	40.84
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	15,500.00	8,166.32	1,166.16	7,333.68	52.69
Total Dept 550-HOPE VILLAGE- WATER		15,500.00	8,166.32	1,166.16	7,333.68	52.69
TOTAL REVENUES		1,027,067.00	421,291.75	92,891.89	605,775.25	41.02
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	167,980.00	40,700.00	0.00	127,280.00	24.23
590-000-956.001	OPERATING & MAINT EXP	360,300.00	96,057.54	0.00	264,242.46	26.66
590-000-956.003	HOCH ROAD #697 EXP	2,250.00	52.31	0.00	2,197.69	2.32
590-000-995.001	INTEREST on BONDS	315,950.00	11,262.27	0.00	304,687.73	3.56
Total Dept 000		851,480.00	148,072.12	0.00	703,407.88	17.39
Dept 550-HOPE VILLAGE- WATER						
590-550-956.001	OPERATING & MAINT EXP	32,916.00	2,650.94	0.00	30,265.06	8.05
Total Dept 550-HOPE VILLAGE- WATER		32,916.00	2,650.94	0.00	30,265.06	8.05
TOTAL EXPENDITURES		884,396.00	150,723.06	0.00	733,672.94	17.04
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		1,027,067.00	421,291.75	92,891.89	605,775.25	41.02
TOTAL EXPENDITURES		884,396.00	150,723.06	0.00	733,672.94	17.04
NET OF REVENUES & EXPENDITURES		142,671.00	270,568.69	92,891.89	(127,897.69)	189.65



PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	01/31/2017 NORMAL (ABNORMAL)	MONTH 01/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT							
Revenues							
Dept 000							
818-000-671.000	MISC REVENUES	40,000.00	0.00	0.00	40,000.00		0.00
818-000-672.000	ASSESSMENTS CURRENT	64,832.00	25,855.97	20,839.14	38,976.03		39.88
818-000-672.020	PREPAID ASSESSMENTS	0.00	3,976.47	3,976.47	(3,976.47)		100.00
Total Dept 000		104,832.00	29,832.44	24,815.61	74,999.56		28.46
TOTAL REVENUES		104,832.00	29,832.44	24,815.61	74,999.56		28.46
Expenditures							
Dept 000							
818-000-997.000	DEBT PAYMENT TO COUNTY	60,212.50	12,137.50	0.00	48,075.00		20.16
Total Dept 000		60,212.50	12,137.50	0.00	48,075.00		20.16
TOTAL EXPENDITURES		60,212.50	12,137.50	0.00	48,075.00		20.16
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:							
TOTAL REVENUES		104,832.00	29,832.44	24,815.61	74,999.56		28.46
TOTAL EXPENDITURES		60,212.50	12,137.50	0.00	48,075.00		20.16
NET OF REVENUES & EXPENDITURES		44,619.50	17,694.94	24,815.61	26,924.56		39.66
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		3,596,006.83	1,408,526.16	397,662.57	2,187,480.67		39.17
TOTAL EXPENDITURES - ALL FUNDS		3,506,594.48	1,431,226.37	277,656.82	2,075,368.11		40.82
NET OF REVENUES & EXPENDITURES		89,412.35	(22,700.21)	120,005.75	112,112.56		25.39

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	676,560.14	426,085.59
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,364.25	297,539.05
101-000-005.000	1886-HIGH YIELD	156,844.94	156,937.14
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	56,261.04	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	133,056.00	126,756.00
101-000-101.000	DUE FROM STATE OF MICHIGAN	60,056.59	8,161.18
101-000-102.401	DUE FROM CAPITAL IMPROVEMENT	0.00	129,727.00
101-000-123.000	PREPAID EXPENSE	14,359.78	3,628.32
<b>Total Assets</b>		<b>1,416,701.98</b>	<b>1,198,380.55</b>
*** Liabilities ***			
101-000-231.000	DUE TO LOVASCO RETIREMENT	0.31	2,091.10
101-000-231.200	OTHER PAYROLL DEDUCTIONS	0.00	2,804.52
101-000-339.000	DEFERRED REVENUE	56,261.04	49,346.27
<b>Total Liabilities</b>		<b>91,626.13</b>	<b>54,241.89</b>
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,325,075.85	1,325,075.85
<b>Total Fund Balance</b>		<b>1,325,075.85</b>	<b>1,325,075.85</b>
<b>Beginning Fund Balance</b>			<b>1,325,075.85</b>
<b>Net of Revenues VS Expenditures</b>			<b>(180,937.19)</b>
<b>Ending Fund Balance</b>			<b>1,144,138.66</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,198,380.55</b>

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	39,580.73	(422.82)
<b>Total Assets</b>		<b>39,580.73</b>	<b>(422.82)</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>7,089.12</b>	<b>0.00</b>
*** Fund Balance ***			
206-000-390.000	Fund Balance	32,491.61	32,491.61
<b>Total Fund Balance</b>		<b>32,491.61</b>	<b>32,491.61</b>
<b>Beginning Fund Balance</b>			<b>32,491.61</b>
<b>Net of Revenues VS Expenditures</b>			<b>(32,914.43)</b>
<b>Ending Fund Balance</b>			<b>(422.82)</b>
<b>Total Liabilities And Fund Balance</b>			<b>(422.82)</b>

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	100,723.06	95,985.09
<b>Total Assets</b>		<b>100,723.06</b>	<b>95,985.09</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
207-000-390.000	Fund Balance	100,723.06	100,723.06
<b>Total Fund Balance</b>		<b>100,723.06</b>	<b>100,723.06</b>
<b>Beginning Fund Balance</b>			<b>100,723.06</b>
<b>Net of Revenues VS Expenditures</b>			<b>(4,737.97)</b>
<b>Ending Fund Balance</b>			<b>95,985.09</b>
<b>Total Liabilities And Fund Balance</b>			<b>95,985.09</b>

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	67,439.48	7.71
<b>Total Assets</b>		<b>67,439.48</b>	<b>7.71</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>3,000.00</b>	<b>0.00</b>
*** Fund Balance ***			
208-000-390.000	Fund Balance	64,439.48	64,439.48
<b>Total Fund Balance</b>		<b>64,439.48</b>	<b>64,439.48</b>
<b>Beginning Fund Balance</b>			<b>64,439.48</b>
<b>Net of Revenues VS Expenditures</b>			<b>(64,431.77)</b>
<b>Ending Fund Balance</b>			<b>7.71</b>
<b>Total Liabilities And Fund Balance</b>			<b>7.71</b>

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	9,407.41	7,866.20
<b>Total Assets</b>		<b>9,407.41</b>	<b>7,866.20</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
209-000-390.000	Fund Balance	9,407.41	9,407.41
<b>Total Fund Balance</b>		<b>9,407.41</b>	<b>9,407.41</b>
Beginning Fund Balance			9,407.41
Net of Revenues VS Expenditures			(1,541.21)
Ending Fund Balance			7,866.20
Total Liabilities And Fund Balance			7,866.20

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	137.50	9,722.90
212-000-004.000	0650-MONEY MARKET	6,991.19	6,993.27
<b>Total Assets</b>		<b>7,128.69</b>	<b>16,716.17</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
212-000-390.000	Fund Balance	7,128.69	7,128.69
<b>Total Fund Balance</b>		<b>7,128.69</b>	<b>7,128.69</b>
<b>Beginning Fund Balance</b>			<b>7,128.69</b>
<b>Net of Revenues VS Expenditures</b>			<b>9,587.48</b>
<b>Ending Fund Balance</b>			<b>16,716.17</b>
<b>Total Liabilities And Fund Balance</b>			<b>16,716.17</b>

Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,378.08	1,378.73
<b>Total Assets</b>		<b>1,378.08</b>	<b>1,378.73</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,378.08	1,378.08
<b>Total Fund Balance</b>		<b>1,378.08</b>	<b>1,378.08</b>
Beginning Fund Balance			1,378.08
Net of Revenues VS Expenditures			0.65
Ending Fund Balance			1,378.73
Total Liabilities And Fund Balance			1,378.73



Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	388,087.65	446,063.94
225-000-004.000	4319-MONEY MARKET	5,200.39	5,201.91
<b>Total Assets</b>		<b>393,288.04</b>	<b>451,265.85</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
225-000-390.000	Fund Balance	393,288.04	393,288.04
<b>Total Fund Balance</b>		<b>393,288.04</b>	<b>393,288.04</b>
<b>Beginning Fund Balance</b>			<b>393,288.04</b>
<b>Net of Revenues VS Expenditures</b>			<b>57,977.81</b>
<b>Ending Fund Balance</b>			<b>451,265.85</b>
<b>Total Liabilities And Fund Balance</b>			<b>451,265.85</b>

Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	115,419.41	150,640.45
<b>Total Assets</b>		<b>115,419.41</b>	<b>150,640.45</b>
*** Liabilities ***			
401-000-214.101	DUE TO GENERAL FUND	0.00	129,727.00
<b>Total Liabilities</b>		<b>538.75</b>	<b>129,727.00</b>
*** Fund Balance ***			
401-000-390.000	Fund Balance	114,880.66	114,880.66
<b>Total Fund Balance</b>		<b>114,880.66</b>	<b>114,880.66</b>
<b>Beginning Fund Balance</b>			<b>114,880.66</b>
<b>Net of Revenues VS Expenditures</b>			<b>(93,967.21)</b>
<b>Ending Fund Balance</b>			<b>20,913.45</b>
<b>Total Liabilities And Fund Balance</b>			<b>150,640.45</b>

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,081,445.04	2,412,127.71
590-000-004.000	0651-MONEY MARKET	196,855.33	196,971.04
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(84,571.18)	(84,571.18)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(67,555.00)	(67,555.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,644,615.18)	(5,644,615.18)
<b>Total Assets</b>		<b>8,892,210.70</b>	<b>9,071,313.46</b>
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	469,384.49	469,384.49
590-000-250.001	ACCR.INTEREST ON BONDS	3,754.00	3,754.00
590-000-250.100	Current portion of Bonds	86,092.00	86,092.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	44,290.00	44,290.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
<b>Total Liabilities</b>		<b>700,166.42</b>	<b>608,700.49</b>
*** Fund Balance ***			
590-000-390.000	Fund Balance	8,192,044.28	8,192,044.28
<b>Total Fund Balance</b>		<b>8,192,044.28</b>	<b>8,192,044.28</b>
<b>Beginning Fund Balance</b>			<b>8,192,044.28</b>
<b>Net of Revenues VS Expenditures</b>			<b>270,568.69</b>
<b>Ending Fund Balance</b>			<b>8,462,612.97</b>
<b>Total Liabilities And Fund Balance</b>			<b>9,071,313.46</b>

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	1,609.03	578,631.60
<b>Total Assets</b>		<b>1,609.03</b>	<b>578,631.60</b>
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	1,428.00	578,449.65
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.00	0.92
<b>Total Liabilities</b>		<b>1,609.03</b>	<b>578,631.60</b>
*** Fund Balance ***			
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			578,631.60

Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
<b>*** Assets ***</b>			
818-000-001.000	9307-CASH-CHECKING	234,910.17	275,166.21
818-000-045.000	RECEIVABLE-CURRENT	750,259.32	750,259.32
<b>Total Assets</b>		<b>1,037,730.59</b>	<b>1,025,425.53</b>
<b>*** Liabilities ***</b>			
818-000-202.000	ACCOUNTS PAYABLE	12,320.66	12,320.66
818-000-250.000	BOND 2015 PAYABLE LONG TERM	0.00	(30,000.00)
818-000-339.000	DEFERRED REVENUE	750,259.32	750,259.32
<b>Total Liabilities</b>		<b>762,579.98</b>	<b>732,579.98</b>
<b>*** Fund Balance ***</b>			
818-000-390.000	Fund Balance	275,150.61	275,150.61
<b>Total Fund Balance</b>		<b>275,150.61</b>	<b>275,150.61</b>
<b>Beginning Fund Balance</b>			<b>275,150.61</b>
<b>Net of Revenues VS Expenditures</b>			<b>17,694.94</b>
<b>Ending Fund Balance</b>			<b>292,845.55</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,025,425.53</b>



**ACME TOWNSHIP PLANNING COMMISSION MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
February 13<sup>th</sup>, 2017 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:02pm**

**ROLL CALL:**

**Members present: B. Balentine, D. White, T. Forgette (Secretary), M. Timmins, S. Feringa (Vice-Chair)**

**Members excused: D. Rosa, K. Wentzloff (Chair)**

**Staff present: S. Winter, Zoning Administrator**

**A. LIMITED PUBLIC COMMENT:**

Daren Klooster, 4520 Quail Ct, Traverse City. TNT Fireworks. Asked PC to reconsider the Temporary Outside Sales ordinance that does not allow outside or 3rd party vendors to operate. Presented to PC a letter from Meijer Corporate. TNT fits all requirements of ordinance other than this one exception. Letter from Meijer is attached to these minutes under correspondence. Meijer store 236 is the Acme location.

**B. APPROVAL OF AGENDA:**

Feringa request change of order of meeting to have Item J. New Business ahead of Item I, Old Business. Motion by White to approve agenda with changes, support by Balentine. Motion carried unanimously.

**C. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**D. SPECIAL PRESENTATIONS: None**

**E. CONSENT CALENDAR:**

**1. RECEIVE AND FILE**

- a. Township Board Minutes 12/06/16
- b. Township Board Minutes 01/03/17
- c. Parks & Trails Committee Minutes 12/16/16
- d. Parks & Trails Committee Draft Minutes 01/20/17
- e. Zoning Ordinance Rewrite Subcommittee Draft Minutes 12/12/16

Motion by Timmins to receive and file above items, support by White. Motion carried unanimously

**2. ACTION:**

- a. Adopt Planning Commission Minutes 12/12/16 - Motion by Timmins to adopt, support by Balentine. Motion carried unanimously
- b. Approve Joint Township Board/Planning Commission Public Forum Minutes 01/19/17 - Feringa thanked Shawn for his work putting the report together for this meeting. Motion by Timmins to approve, support by Balentine. Motion carried unanimously

**F. ITEMS REMOVED FROM THE CONSENT CALENDAR: None**

**G. CORRESPONDENCE:**

- 1. East Bay Township: Future Land Use Map Amendment – Notice of Adoption attached to minutes.
- 2. Short-Term Rental Follow Up – Cindy & Tom Duemling provided follow up letter and attached to agenda.
- 3. Meijer letter presented during Public Comment to review language of outdoor sales ordinance to allow 3rd party vendors to operate with approval of owner attached to minutes.

**H. PUBLIC HEARINGS: None**

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

**I. OLD BUSINESS:**

**1. Medical Marihuana – Board Direction**

Winter summarized the board's direction. Board is asking PC to move forward with drafting the necessary ordinances to allow all five uses in the B-4 District. Recommendations. This includes grower, processor, safety compliance facility, secure transporter, and provisioning center. Specific recommendations include:

- o Allow the uses by right
- o Require a license (state mandate)
- o Maintain the buffer restrictions around parks, with the exception of the TART trail
- o Not allow growing in the agricultural district

White was unsure why the board did not want to allow growing in the agricultural district. PC members were asked by a member of audience why we should have this at all. PC members explained that state enacted legislation has required municipalities to respond with zoning for this new legislation in order to have local control. State still working on regulation components. Winter will communicate with PC as things start happening.

**2. Short-Term Rentals – Public Forum Report**

Winter summarized the background, the public meeting, surveys, and subsequent report for the PC. Most people present were in favor of short-term rentals. Many did not want it regulated at all. Timmins expressed that without regulation, there will be problems. Currently is not an allowed use in our residential districts. If we allow them, minimally we have to make it legal. An audience member in attendance was in favor of short-term rentals. Discussion occurred. PC members noted more reflection on this topic is needed.

**J. NEW BUSINESS:**

**1. LochenHeath SUP 2017-01 Minor Amendment to OSD 2004-06P -**

Winters read through summary of request. As approved site has 11 future lots available and this request is consistent with SUP. With requested minor amendment, still leaves 54% of development as open space which is within the requirements of the SUP. There is a letter of authorization from current owners.

Motion by Forgette to approve the SUP 2017-01, Minor Amendment to OSD 2004-06P as amended, to allow the creation of two new 2.5 acre lots, each encompassing an existing residential structure on the north side of Dock Rd, as indicated in the documents submitted by the Applicant, contingent upon submitting:

1. A certificate of survey stamped by a licensed surveyor
2. A legal description of the two new lots

Support by Timmins. Motion passed unanimously.

**2. Adopt 2017 Site Plan Review Committee Calendar.**

Winter summarized the purpose of the Site Plan Review. A three person committee for qualified projects.

Motion by Timmins to adopt the 2017 Site Plan Review Committee calendar, support by Balentine. Motion passed unanimously.

**K. PUBLIC COMMENT & OTHER PC BUSINESS**

Public comment opened at 7:49pm. No public comment. Closed at 7:49pm

1. Zoning Administrator Report – Shawn Winter briefly summarized. The medical marihuana legislation workshop was already full so will need to wait for a future one that is likely due to high demand. Winters noted McDonald's application will also have a change in roof line. SUP will not fall under form-based code because of it is not removing the structure. Winter has also been working with Dan Kelly on the proposed cottages plan. Hopefully to be in next month.
2. Planning Consultant Report – None
3. Township Board Report – Doug White reported board is working on budgets.
4. Parks & Trails Committee Report – Marcie Timmins indicated receipt of DNR Trust Fund Grant and \$15,000 from the Tribal Grant

Motion by Balentine to adjourn; support by Timmins. Motion passed unanimously.

**ADJOURN: @ 7:54pm**





**ACME TOWNSHIP ZONING BOARD OF APPEALS  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
February 9<sup>th</sup>, 2017 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Members present: Hoxsie, LaSusa, Maitland, Kuncaitis, Forgette

Members excused: none

Staff present: Winter

**A. APPROVAL OF AGENDA:**

None

**B. INQUIRY AS TO CONFLICTS OF INTEREST:**

None

**C. CORRESPONDENCE:**

None

**D. PUBLIC HEARINGS:**

**1. ZBA 2017-01: Non-Use Variance Request, 7057 Deepwater Point Rd**

**a. Request by Fran Gingras to extend a legally nonconforming structure**

- Kuncaitis inquired into the previous hearing in 1996. At the time the lot was smaller. Gingras indicated that he bought the lot to north and both are under one legal description.
- Gingras provided a recap of what he is proposing. Want to add an addition to the north, basement below, new front entryway, bedroom and dining room. Will encroach into the 50' setback from the water (established by an existing retaining wall) with the dining room corner and the bedroom corner. Initially tried to pull the addition back, but obstructed the flow from the existing house to the addition.
- Kuncaitis asked if the proposed encroaching areas are to a lesser extent than what is already occurring, Gingras confirmed.
- Gingras went over his initial request to redefine the 50' setback by establishing a straight line between the north and south points of the retaining wall, which jogs along the property.
- Kuncaitis asked if there was a formula used to determine the property line along the retaining wall. Winter noted that it is not described in the Zoning Ordinance. Winter illustrated that concept that Gingras was describing, but urged the Zoning Board of Appeals to not apply this method for it could set a new precedent, and that granting a non-variance for the encroachment would be a better solution.
- Forgette asked about the location of the front entry way, and Winter indicated moving the addition back would obstruct the existing doorway to the garage. Winter also stated that he talked with the architectural firm, who explained that the proposed location of the addition would make it easier to tie in the new roof with the existing roof.
- Kuncaitis noted the new addition will still provide plenty of side yard, Winter confirmed. Kuncaitis explained that in the past, as long as the proposal did not increase the extent of the non-conformity, they typically approved the request.
- Kuncaitis opened for public comment. None present. Public comment closed.
- Motion by LaSusa to adopt the finding of the Zoning Administrator and grant a nonuse variance allowing the extension of a legally nonconforming use to the existing single family home located at 7057 Deepwater Point Rd. This variance will allow the

addition to encroach on the waterfront setback as indicated in the drawings submitted with the application. Second by Hoxsie. Motion carries unanimously.

**E. ADMINISTRATIVE ACTION**

1. Approve Zoning Board of Appeals draft minutes from 12/08/16
  - Motion by Maitland to approve, second by Maitland. Motion carries unanimously.

**ADJOURN:**

- Motion by Maitland to adjourn, second by Forgette. Motion carries unanimously.

**ACME TOWNSHIP PARKS & TRAILS MEETING**  
**ACME TOWNSHIP HALL**  
**6042 Acme Road, Williamsburg MI 49690**  
**February 17<sup>th</sup>, 2017 8:30 am**  
**Draft Minutes**

**ROLL CALL:**

<b>Committee:</b>	<b>X</b>	Feringa	<b>X</b>	Heflin	<b>X</b>	Heffner		
	<b>X</b>	Jenema	<b>X</b>	Timmins	<b>X</b>	Wentzloff		
<b>Advisory:</b>	<b>-</b>	Heinert	<b>X</b>	Kushman				
<b>Staff:</b>	<b>X</b>	Winter						

- A. PUBLIC COMMENT:** Jenema discussed Robert's rules of order and why old business items would be kept on the agenda but may not be discussed at every meeting.
- B. APPROVAL OF AGENDA:**  
**Motion:** To approve the agenda Wentzloff, 2nd. By Heflin. Motion carries
- C. INQUIRY AS TO CONFLICTS OF INTEREST:**
- D. CORRESPONDENCE:**
- E. ACTION:**
- 1. Approve Parks & Trails Minutes 01/20/2016**  
**Motion:** To approve the minutes from 01/20/16 Wentzloff, 2nd. By Timmins. Motion carries
- F. OLD BUSINESS:**
- 1. Deepwater Trail Segment Update** - The donation money came in and Pam (TART's development Director) are putting the remaining pieces together for the match money. The deepwater point project will roll into the north bayside park project. Feringa and Kushman have a meeting 2/ 24/17 to start looking at maps through the tribal properties.
  - 2. Bayside Park Design Elements** - Klaus will be at the March meeting to discuss. No action today. Heffner asked about the dirt in bayside parking lot being moved. Jenema explained they were trying to have the cost of moving the dirt to the place it will be used, involves minor tree removal, covered under the grant.
  - 3. Adopt-A-Bench Program** - on hold until March. Will discuss addition of adding swings later in the planning process after placement of objects is determined. Wentzloff brought up the question of allowing objects in parks, that received the trust fund grants to allow memorial plaques on donated objects.
  - 4. Acme Connector Trail – 2% Grant** - The township was awarded \$15,000 from the GTB for the connector trail from Bunkerhill to M72. The amount awarded was half of the cost needed. TART is hoping to fill that gap privately, but may have to come back to the township if there is a gap in their fundraising efforts. Kushman spoke about Holiday Inn's support of the connector trail project but due to a bundling of properties on the corporation's end it makes it difficult to easily grant an easement. Trail access is the number one requests of their guests. Jenema - asked Aukerman to attend the Park and Trail meeting today because of overlap on the park and trails committee and the board, and also because she helped the committee to set up the committees focus and goals. Gilroy Park/Bunker Hill Boat Launch- -There was confusion at the board level about the committee's intent concerning Gilroy park. Jenema thought the committee had given Zollinger the go ahead to move forward with looking into Gilroy park. The board needs an actual motion of support from the committee. Jenema went over her memory of how the discussions went with the back and forth involving

the south bayside park and the boat launch, previously recommended to be closed by the committee.

Winter gave more input.

Wentzloff asked about leaving the boat launch as is, with parking at Gilroy park and no parking at the actual launch to leave room for the trail to go through.

Jenema said yes until the trail goes in.

Aukerman explained the history of townships interest in Gilroy park.

Heffner had a meeting with Brian Terhune and walked the property from Gilroy to south bayside. Heffner brought up the discussion that instead of purchasing Gilroy park that we keep the boat launch at bayside open and move the parking, bathrooms and kayak launch down near the marina.

Heffner said a minimal amount of money would be needed to bring the launch at Bunkerhill rd. up to better safety standards, estimated cost to be around \$2500, in his opinion. He gave a list of things he saw that needed repair; chunks broken off areas of the ramp, rebar showing through on ramp, damage to the storm drain, gravel repair and signage to help show people where to park.

Heflin gave her opinion on why the boat launch should be closed for safety issues and lack of township funds to fix it.

Winter added that even the Nelson family who owns the business properties across the street from the boat launch, are in agreement with closing the Bunkerhill launch.

Discussion followed

Jenema talked about the fact that it was up to the board to decide to leave the boat launch open, the park and trail committee made a motion to close it. Original motion maker would have to reopen the motion to amend it. Lapointe made the original motion, he is no longer on the committee.

Jenema asked either for a consensus from the park and trails committee or suggested that Heffner bring his ideas back to the board.

Aukerman asked Heffner what his main objectives are? With the TART trail placement being the number one objective of the committee at that location. He agreed getting the trail was a priority, but with the transfer station believed it would be too hard for bikes.

Discussion followed about trail placement and stormwater runoff from Bunkerhill rd, Mdot has been met with to discuss the redo of Bunkerhill rd.

Discussion continued moved to list of goals put together in 2015

Briefly looked at how much the committee and township have been able to move forward in the last 2 years all agreed we are making good progress.

**Motion:** By Timmins 2nd. By Heflin. To recommend to the board to pursue, with MDOT, looking into the maintenance cost of Gilroy park with the intent of possible acquiring the park.

Motion carries 5 for, 1 opposed

#### **G. NEW BUSINESS:**

1. 2017 Parks & Trails Priorities Update The townships part-time park employee starts in April. The maintenance committee is recommending to the board that larger maintenance is contracted out. Budget planning for next year is starting at the township level. Discussed the repaving of Bunkerhill rd.. Feringa said the timeline is dependant on staffing. Discussed having to do a new park plan and coming up with new 5 year plan that will involve finishing the projects already started and others decided upon later by the committee.
2. **PUBLIC COMMENT Still looking for a new committee member**

**ADJOURN:Motion by Wentzloff 2nd. By Timmins. Passed**



# RecycleSmart

WWW.RECYCLESMART.INFO

February 2017

## Not Sure What To Do With Your Stuff?

*Check Out The New & Improved RecycleSmart  
Take It Back Recycling Directory*



The *Take-It-Back Recycling Directory* is now searchable and intuitive. Learn where to reuse, recycle, return, compost, donate or throw away your unwanted items. Click [here](#) to go to the directory.



## 2017 Household Hazardous Waste Event Schedule

- Thursday March 23 - 1:00 pm - 7:00 pm
- Thursday May 11 - 1:00 pm - 7:00 pm
- Thursday June 22 - 1:00 pm - 7:00 pm
- Thursday August 10 - 1:00 pm - 7:00 pm
- Saturday October 14 - 9:00 am - 2:00 pm



### RESIDENTS

Appointments are required for all HHW events and can be made beginning March 1.

- Using the online scheduling system at [www.recyclesmart.info](http://www.recyclesmart.info)
- By calling the RecycleSmart hotline at 231-941-5555

**NON-RESIDENTS (businesses, organizations, schools, etc.)**

1. Download the [2017 CESQG Registration and Certification](#) form.
2. Download the [2017 CESQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (*CESQGs are NOT allowed to make an online appointment*).
4. Not sure if you are a Conditionally Exempt Small Quantity Generator (CESQG)? Review the State of Michigan guidelines [here](#).

What Can I Bring to a Household Hazardous Waste Event? Click [here](#).

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## Grand Traverse County RecycleSmart

*In cooperation with  
Grand Traverse County Parks & Recreation*

**A free, family Earth Day Event  
Saturday, April 22 - 10 am - 2 pm  
Medalie Park, Traverse City**

**Mark your calendars and stay tuned for more information!**

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## GotDrugs?



## National Prescription Drug Take-Back Day

**April 29, 2017  
10:00 am - 2:00 pm**

**Law Enforcement Center  
851 Woodmere Ave, Traverse City**

The National Prescription Drug Take-Back Day aims to provide a safe, convenient, and responsible means of disposing of prescription drugs, while also educating the general public about the potential for abuse and medications.

For more information about the Pharmaceutical Take-Back Program in Grand Traverse County, click [here](#).

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## Give Back Box: It's Much Easier Than You Think to Make A Difference.

The Give Back Box program is a convenient, free and easy way of donating your gently used household items. It's as easy as:



1. Unpack your merchandise from the box (or use an

- already empty, unused box).
2. Print a prepaid USPS or UPS shipping label.
  3. Fill the box with your gently used donations.
  4. Seal the box and attach the prepaid label.
  5. Ship the box via USPS or UPS.

Donations are shipped to the nearest participating Goodwill Industries location.

As an added bonus, the Give Back Box gives a second use to your cardboard boxes and guarantees they will be recycled in the end.

For more information on how Give Back Box works, click [here](#).

The infographic is a vertical green bar divided into three sections, each with a numbered icon in a white circle at the top. Section 1 (green background) is titled 'OPEN YOUR BOX' and includes instructions to unpack merchandise and obtain a prepaid shipping label, along with a list of options for how to donate. Section 2 (dark grey background) is titled 'PACK YOUR BOX' and includes instructions to fill the box with clothing and household goods, along with packing tips. Section 3 (blue background) is titled 'SEND YOUR BOX' and includes instructions to attach the prepaid shipping label and ship as usual, along with options for how to send the box.

1	2	3
<b>OPEN YOUR BOX</b>	<b>PACK YOUR BOX</b>	<b>SEND YOUR BOX</b>
Unpack your merchandise from the box and obtain the prepaid shipping label.	Fill the box with clothing and household goods you no longer need.	Attach the pre-paid shipping label provided to the box and ship as usual.
<b>HOW TO DONATE</b>	<b>BOX PACKING TIPS</b>	<b>HOW TO SEND</b>
USE OUR PARTNERS BOX	GIVE GENEROUSLY	SHIP AS USUAL
OR USE ANY OTHER BOX	STUFF THE BOX FULLY	DROP OFF AT UPS LOCATION
USE PREPAID SHIPPING LABEL	CLOTHES OR HOUSEHOLD ITEMS	DROP OFF AT USPS LOCATION
OR PRINT LABEL HERE	AVOID LIQUIDS, DEAD WEIGHT	ORDER ONLINE PICKUP

RecycleSmart is the Resource Recovery program of Grand Traverse County, Michigan  
Operated under contract by Iris Waste Diversion Specialists, Inc.  
231-941-5555 | [recyclesmart@grandtraverse.org](mailto:recyclesmart@grandtraverse.org) | [www.recyclesmart.info](http://www.recyclesmart.info)

## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 01/01/2017 AND 01/31/2017; AND Call Types IS Community Benefit OR ERT OR Intercept OR Interfacility OR MEI OR Personnel and Equipment OR Prehospital OR Transfer; AND Initial Priorities IS ...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
<b>NORTH FLIGHT INC</b>							
<b>Dispatched</b>							
29	1/1/2017	NF 8: NF 8	16:05:54	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
42	1/2/2017	NF 5: NF 5	03:09:22	Prehospital		<DOA SITE>	5036 BUNKER HILL RD
93	1/3/2017	NF 8: NF 8	15:48:18	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
111	1/4/2017	NF 11: NF 11	00:40:04	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
150	1/4/2017	NF 8: NF 8	22:44:55	Prehospital		7450 SAYLER RD	MUNSON MEDICAL CENTER ER
175	1/5/2017	NF 8: NF 8	11:48:25	Prehospital		US HIGHWAY 31 N & 5 MILE RD	
197	1/5/2017	NF 8: NF 8	20:32:04	Prehospital		SAMARITAS SR CARE - ACME 202	MUNSON MEDICAL CENTER ER
244	1/6/2017	NF 8: NF 8	20:39:03	Prehospital		8733 WOODRIDGE DR	MUNSON MEDICAL CENTER ER
245	1/6/2017	NF 5: NF 5	20:44:22	Prehospital		6009 BRACKETT RD	MUNSON MEDICAL CENTER ER
314	1/8/2017	NF 11: NF 11	13:09:02	Prehospital		6181 US HIGHWAY 31 N	
317	1/8/2017	NF 8: NF 8	14:10:16	Prehospital		6181 US HIGHWAY 31 N	MUNSON MEDICAL CENTER ER
415	1/10/2017	NF 8: NF 8	10:57:46	Prehospital	CANCEL, PREHOSPITAL	5 MILE RD & HOLIDAY RD	
424	1/10/2017	NF 8: NF 8	15:26:56	Community Benefit		FIRE, STANDBY4400 MOUNT HOPE RD	
426	1/10/2017	NF 8: NF 8	16:16:23	Prehospital	CANCEL, PREHOSPITAL	BRACKETT RD & BENNETT RD	
428	1/10/2017	NF 8: NF 8	17:33:46	Prehospital		MI-72 & US-31 S	
435	1/10/2017	NF 8: NF 8	21:37:52	Prehospital		3820 BUNKER HILL RD	MUNSON MEDICAL CENTER ER
470	1/11/2017	NF 8: NF 8	09:35:01	Prehospital		6298 SINGLETREE LN	MUNSON MEDICAL CENTER ER
526	1/11/2017	NF 5: NF 5	23:24:10	Prehospital		3854 VILLAGE CIRCLE DR	MUNSON MEDICAL CENTER ER
571	1/12/2017	NF 8: NF 8	11:59:47	Community Benefit		FIRE, STANDBY4354 MOUNT HOPE RD	
596	1/12/2017	NF 8: NF 8	20:38:08	Prehospital		GRAND TRAVERSE RESORT GOV HALL	MUNSON MEDICAL CENTER ER

\* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

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## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 01/01/2017 AND 01/31/2017; AND Call Types IS Community Benefit OR ERT OR Intercept OR Interfacility OR MEI OR Personnel and Equipment OR Prehospital OR Transfer; AND Initial Priorities IS ...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
670	1/14/2017	NF 8: NF 8	10:08:14	Prehospital		3100 HOLIDAY RD	
690	1/14/2017	NF 8: NF 8	19:58:52	Prehospital		5927 US HIGHWAY 31 N SHELL	
700	1/15/2017	NF 17: NF 17	00:55:46	Prehospital		6181 US HIGHWAY 31 N	MUNSON MEDICAL CENTER ER
760	1/16/2017	NF 8: NF 8	12:38:26	Community Benefit		FIRE, STANDBYNEW HOPE COMMUNITY CHURCH	
838	1/18/2017	NF 8: NF 8	07:01:43	Prehospital		4110 ROBIN HOOD LANE	MUNSON MEDICAL CENTER ER
873	1/18/2017	NF 8: NF 8	23:02:15	Prehospital		6181 US HWY 131	MUNSON MEDICAL CENTER ER
976	1/21/2017	NF 8: NF 8	17:46:09	Prehospital	CANCEL, PREHOSPITAL	7775 WOODWARD RD	
1000	1/22/2017	NF 8: NF 8	10:17:21	Prehospital		CHRIST THE KING CHURCH	MUNSON MEDICAL CENTER ER
1011	1/22/2017	NF 8: NF 8	15:47:42	Community Benefit		FIRE, STANDBYARNOLD RD & CRISP RD	
1026	1/23/2017	NF 5: NF 5	01:41:49	Prehospital		6181 US HIGHWAY 31 N	MUNSON MEDICAL CENTER ER
1031	1/23/2017	NF 11: NF 11	06:27:56	Prehospital	CANCEL, PREHOSPITAL	8846 CROCKETT RD	
1044	1/23/2017	NF 8: NF 8	11:54:16	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
1054	1/23/2017	NF 8: NF 8	19:19:01	Prehospital		US HIGHWAY 31 N & BUNKER HILL RD	MUNSON MEDICAL CENTER ER
1055	1/23/2017	NF 5: NF 5	19:19:01	Prehospital		US HIGHWAY 31 N & BUNKER HILL RD	MUNSON MEDICAL CENTER ER

## NORTH FLIGHT INC (cont.)

### Dispatched (cont.)

1065	1/24/2017	NF 5: NF 5	03:27:20	Prehospital	<Unknown>	SAMARITAS SR CARE - ACME 310	
1068	1/24/2017	NF 8: NF 8	07:10:26	Prehospital		4011 MAPLEWOOD LN	MUNSON MEDICAL CENTER ER
1135	1/25/2017	NF 8: NF 8	09:12:30	Prehospital		4459 EAGLECREST DR	MUNSON MEDICAL CENTER ER
1139	1/25/2017	NF 8: NF 8	11:22:12	Prehospital		6455 US HIGHWAY 31 N	
1141	1/25/2017	NF 8: NF 8	12:08:30	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME 1125	
1155	1/25/2017	NF 8: NF 8	14:55:17	Prehospital		3640 HOLIDAY RD	MUNSON MEDICAL CENTER ER

\* Shaded records indicate that trip has been cancelled

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Page 1

## Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 01/01/2017 AND 01/31/2017; AND Call Types IS Community Benefit OR ERT OR Intercept OR Interfacility OR MEI OR Personnel and Equipment OR Prehospital OR Transfer; AND Initial Priorities IS ...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
1282	1/28/2017	NF 3: NF 3	09:20:12	Prehospital		US HIGHWAY 31 N & KESNER RD	MUNSON MEDICAL CENTER ER
1406	1/30/2017	NF 3: NF 3	21:59:47	Prehospital		3320 HOLIDAY VIEW DR	MUNSON MEDICAL CENTER ER

**Total Calls Dispatched: 42** **Total Transports: 26**

## NORTH FLIGHT INC (cont.)

**Not Dispatched**

0019-A	1/18/2017		10:37:55	Community Benefit		<Unknown>4230 MI-72 CREEK SIDE	
--------	-----------	--	----------	-------------------	--	--------------------------------	--

**Total Calls Not Dispatched: 1** **Total Transports: 0**

**Total Calls for NORTH FLIGHT INC: 43** **Total Transports: 26**

\* Shaded records indicate that trip has been cancelled

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*Prepaid*

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
 CHECK DATE FROM 02/08/2017 - 03/01/2017  
 Banks: CHASE, PARKS, SEWER

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/08/2017	CHAS	24094	ACE HARDWARE	REPAIRS & MAINT	101-265-930.000	23.98
02/08/2017	CHAS	24095	GRAND TRAVERSE MTA ASSOCIATION	dues subscriptions	101-101-960.000	84.72
02/08/2017	CHAS	24096	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	14,380.78
02/08/2017	CHAS	24097	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	77.00
		24097		PUBLICATIONS T & A	101-410-900.001-081	99.50
						176.50
02/08/2017	CHAS	24119	B S & A SOFTWARE	SOFTWARE SUPPORT & PROCESSIN	101-209-804.000	533.00
02/08/2017	CHAS	24120	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	48.72
02/08/2017	CHAS	24121	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	536.96
02/08/2017	CHAS	24122	GRAND TRAVERSE COUNTY -DPW	REPAIRS & MAINT	101-265-930.000	60.00
02/08/2017	CHAS	24123	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	172,548.06
02/08/2017	CHAS	24124	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
02/22/2017	CHAS	24125	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	115.00
02/22/2017	CHAS	24126	CHASE CARD SERVICES	SUPPLIES & POSTAGE	101-191-726.000	39.12
		24126		TRAVEL & MILEAGE	101-215-860.000	13.40
		24126		SUPPLIES & POSTAGE	101-265-726.000	30.48
		24126		SUPPLIES & POSTAGE	101-410-726.000	560.00
						643.00
02/22/2017	CHAS	24127	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,543.16
02/22/2017	CHAS	24128	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	8.00
02/22/2017	CHAS	24129	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
02/22/2017	CHAS	24130	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	135.98
02/22/2017	CHAS	24131	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	645.00
		24131		ATTORNEY SERVICES	101-410-802.002	1,650.39
						2,295.39
02/22/2017	CHAS	24132	TNT OUTDOOR SERVICES LLC	REPAIRS & MAINT	101-750-930.000	770.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/27/2017	CHAS	24133	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	206,249.59
03/01/2017	CHAS	24134	AT&T MOBILITY	SUPPLIES & POSTAGE	101-750-726.000	50.67
03/01/2017	CHAS	24135	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	92.11
03/01/2017	CHAS	24136	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	31.50
03/01/2017	CHAS	24137	DTE ENERGY	MICH CON GAS	101-265-922.000	611.98
TOTAL - ALL FUNDS				TOTAL OF 23 CHECKS		402,339.75

--- GL TOTALS ---

101-101-802.002	ATTORNEY SERVICES	645.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	1,400.65
101-101-900.000	PUBLICATIONS	77.00
101-101-960.000	dues subscriptions	84.72
101-191-726.000	SUPPLIES & POSTAGE	39.12
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	533.00
101-215-860.000	TRAVEL & MILEAGE	13.40
101-265-726.000	SUPPLIES & POSTAGE	30.48
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	2,172.23
101-265-922.000	MICH CON GAS	611.98
101-265-930.000	REPAIRS & MAINT	423.18
101-410-726.000	SUPPLIES & POSTAGE	560.00
101-410-802.002	ATTORNEY SERVICES	1,650.39
101-410-900.001-081	PUBLICATIONS T & A	99.50
101-750-726.000	SUPPLIES & POSTAGE	50.67
101-750-930.000	REPAIRS & MAINT	770.00
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	14,380.78
206-000-805.000	METRO FIRE CONTRACT	378,797.65

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 03/07/2017 - 03/07/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date

Vendor 0000000520 - A & D ASSESSING:

MARCH 2017 - 3

8106	A & D ASSESSING	03/07/2017	03/07/2017	3,400.00	3,400.00	Open	N
	ASSESSING	CRISTY DANCA					03/07/2017
	101-209-803.002	ASSESSING CONTRACT SERVICES		3,400.00			
	Total for vendor 0000000520 - A & D ASSESSING:			3,400.00	3,400.00		

Vendor BARR - BARR:

22281004.00-1

8110	BARR	03/07/2017	03/07/2017	514.50	514.50	Open	N
	ACME CREEK TESTING	CATHY DYE					03/07/2017
	101-101-803.003	ENGINEERING SERVICES		514.50			
	Total for vendor BARR - BARR:			514.50	514.50		

Vendor 0000001660 - BECKETT & RAEDER:

2017101

8121	BECKETT & RAEDER	03/07/2017	03/07/2017	125.00	125.00	Open	N
	RETAINER	CRISTY DANCA					03/07/2017
	101-410-803.001	PLANNING CONSULTANT		125.00			
	Total for vendor 0000001660 - BECKETT & RAEDER:			125.00	125.00		

Vendor CBIZ - CBIZ:

84096

8124	CBIZ	03/07/2017	03/07/2017	460.00	460.00	Open	N
	2015 PLAN ADMINISTRATION SERVICES	CATHY DYE					03/07/2017
	101-861-874.000	RETIREMENT/PENSION		460.00			
	Total for vendor CBIZ - CBIZ:			460.00	460.00		

Vendor 0000002900 - CHERRYLAND RURAL ELECTRIC:

JAN/FEB 2017

8125	CHERRYLAND RURAL ELECTRIC	03/07/2017	03/07/2017	446.99	446.99	Open	N
	ELECTRIC	CATHY DYE					03/07/2017
	101-265-921.000	STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE		71.10			
	101-265-920.000	ELECTRIC UTILITIES TOWNHALL/SAYLER PK B		17.50			
	101-265-920.000	ELECTRIC UTILITIES TOWNHALL/ YUBA CEMET		23.74			
	101-265-920.000	ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BA		30.41			
	101-265-921.000	STREET LIGHTS/YUBA PK RD & US 31 N		32.53			
	101-265-921.000	STREET LIGHTS/PEACEFUL VAL.NEAR 7791		11.51			
	101-265-921.000	STREET LIGHTS/US 31 N-11 LIGHTS		173.42			
	101-265-921.000	STREET LIGHTS/SAYLOR PK		10.41			
	101-265-921.000	STREET LIGHTS/BAY VALLEY ST LITE		11.51			
	101-265-921.000	STREET LIGHTS/5 MILE NEAR ADD 4782		13.71			

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	101-265-921.000	STREET LIGHTS/BUNKER HILL AND WHITE		18.82			
	101-265-921.000	STREET LIGHTS/FIVE MILE & HOLIDAY HLS		20.82			
	101-265-921.000	STREET LIGHTS/YUBA HERITAGE		11.51			
	Total for vendor 0000002900 - CHERRYLAND RURAL ELECTRIC:			<u>446.99</u>	<u>446.99</u>		

Vendor 0000007675 - GOSLING CZUBAK ENGR:

77113							
8105	GOSLING CZUBAK ENGR	03/07/2017	03/07/2017	4,000.00	4,000.00	Open	N
	PERMITTING OF FM DESIGN	CRISTY DANCA					03/07/2017
	590-000-803.003	ENGINEERING SERVICES		4,000.00			
77243							
8123	GOSLING CZUBAK ENGR	03/07/2017	03/07/2017	3,100.00	3,100.00	Open	N
	PERMITTING WITH MDEQ	CRISTY DANCA					03/07/2017
	590-000-803.003	ENGINEERING SERVICES		3,100.00			
	Total for vendor 0000007675 - GOSLING CZUBAK ENGR:			<u>7,100.00</u>	<u>7,100.00</u>		

Vendor 0000007720 - GOVERNMENTAL BUSINESS SYS GBS:

17-29262							
8093	GOVERNMENTAL BUSINESS SYS GBS	03/07/2017	03/07/2017	334.06	334.06	Open	N
	AV RETURN ENVELOPES, AV OUTGOING E	CRISTY DANCA					03/07/2017
	101-191-726.000	SUPPLIES & POSTAGE		334.06			
	Total for vendor 0000007720 - GOVERNMENTAL BUSINESS SYS GBS:			<u>334.06</u>	<u>334.06</u>		

Vendor 7890 - GRAND TRAVERSE COUNTY:

92851, 92852							
8118	GRAND TRAVERSE COUNTY	03/07/2017	03/07/2017	69,273.24	69,273.24	Open	N
	ACME SEWER, ACME HATER HOPE VILLAG	CRISTY DANCA					03/07/2017
	590-000-956.001	OPERATING & MAINT EXP		67,814.15			
	590-550-956.001	OPERATING & MAINT EXP		1,459.09			
	Total for vendor 7890 - GRAND TRAVERSE COUNTY:			<u>69,273.24</u>	<u>69,273.24</u>		

Vendor 0000007925 - GRD TRAV COUNTY ROAD COMM:

5598							
8104	GRD TRAV COUNTY ROAD COMM	03/07/2017	03/07/2017	11,653.50	11,653.50	Open	N
	PAPER BIRCH - CUL DE SAC WORK PER	CRISTY DANCA					03/07/2017
	818-000-808.000	ROAD CONSTRUCTION		11,653.50			
	Total for vendor 0000007925 - GRD TRAV COUNTY ROAD COMM:			<u>11,653.50</u>	<u>11,653.50</u>		

Vendor 0000009850 - HURON ELECTRIC:

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 03/07/2017 - 03/07/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
4422 8101	HURON ELECTRIC ACME BATH HOUSE - CHANGE OUT OLD L 101-750-930.000	03/07/2017 CRISTY DANCA	03/07/2017	2,885.75	2,885.75	Open	N 03/07/2017
	REPAIRS & MAINT			2,885.75			
	Total for vendor 000009850 - HURON ELECTRIC:			<u>2,885.75</u>	<u>2,885.75</u>		

Vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:

1514415-0 8115	INTEGRITY BUSINESS SOLUTIONS FILE FOLDERS, LEGAL & COPY PAPER 101-215-726.000	03/07/2017 CRISTY DANCA	03/07/2017	77.77	77.77	Open	N 03/07/2017
	SUPPLIES & POSTAGE			16.82			
	101-265-726.000	SUPPLIES & POSTAGE		60.95			
	Total for vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:			<u>77.77</u>	<u>77.77</u>		

Vendor 0000011105 - KCI:

258677 8114	KCI PRINTING - NEWSLETTER, ASSESSMENT 101-265-726.000	03/07/2017 CRISTY DANCA	03/07/2017	1,063.16	1,063.16	Open	N 03/07/2017
	SUPPLIES & POSTAGE			576.42			
	101-209-726.000	SUPPLIES & POSTAGE		486.74			
	Total for vendor 0000011105 - KCI:			<u>1,063.16</u>	<u>1,063.16</u>		

Vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:

FEB 23, 2017 8122	NORTHERN MICHIGAN JANITORIAL S GARBAGE BAGS 101-750-726.000	03/07/2017 CRISTY DANCA	03/07/2017	169.00	169.00	Open	N 03/07/2017
	SUPPLIES & POSTAGE			169.00			
	Total for vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:			<u>169.00</u>	<u>169.00</u>		

Vendor 0000022000 - TRAVERSE CITY RECORD EAGLE:

FEB 2017 8127	TRAVERSE CITY RECORD EAGLE PUBLICATIONS 101-101-900.000	03/07/2017 CATHY DYE	03/07/2017	73.50	73.50	Open	N 03/07/2017
	PUBLICATIONS-TOWNSHIP BOARD			73.50			
	Total for vendor 0000022000 - TRAVERSE CITY RECORD EAGLE:			<u>73.50</u>	<u>73.50</u>		

INVOICE REGISTER REPORT FOR ACME TOWNSHIP  
 EXP CHECK RUN DATES 03/07/2017 - 03/07/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	15	# Due:	15	Totals:	97,576.47		97,576.47
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					<u>97,576.47</u>		<u>97,576.47</u>

--- TOTALS BY BANK ---

CHASE	GENERAL FUND	9,549.73
SADH	HOLIDAY 818	11,653.50
SEWER	ACME RELIEF SEWER	76,373.24

--- TOTALS BY GL DISTRIBUTION ---

101-101-803.003	ENGINEERING SERVICES	514.50
101-101-900.000	PUBLICATIONS	73.50
101-191-726.000	SUPPLIES & POSTAGE	334.06
101-209-726.000	SUPPLIES & POSTAGE	486.74
101-209-803.002	ASSESSING CONTRACT SERVICES	3,400.00
101-215-726.000	SUPPLIES & POSTAGE	16.82
101-265-726.000	SUPPLIES & POSTAGE	637.37
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	71.65
101-265-921.000	STREET LIGHTS	375.34
101-410-803.001	PLANNING CONSULTANT	125.00
101-750-726.000	SUPPLIES & POSTAGE	169.00
101-750-930.000	REPAIRS & MAINT	2,885.75
101-861-874.000	RETIREMENT/PENSION	460.00
590-000-803.003	ENGINEERING SERVICES	7,100.00
590-000-956.001	OPERATING & MAINT EXP	67,814.15
590-550-956.001	OPERATING & MAINT EXP	1,459.09
818-000-808.000	ROAD CONSTRUCTION	11,653.50

--- TOTALS BY FUND ---

101 - GENERAL FUND	9,549.73	9,549.73
590 - ACME RELIEF SEWER	76,373.24	76,373.24
818 - HOLIDAY HILLS AREA IMPROVEM	11,653.50	11,653.50

--- TOTALS BY DEPT/ACTIVITY ---

000 -	86,567.65	86,567.65
101 - TOWNSHIP BOARD OF TRUSTEES	588.00	588.00
191 - ELECTION EXPENDITURES	334.06	334.06
209 - ASSESSOR'S EXPENDITURES	3,886.74	3,886.74
215 - CLERK'S EXPENDITURES	16.82	16.82
265 - TOWNHALL EXPENDITURES	1,084.36	1,084.36
410 - PLANNING & ZONING EXPENDITU	125.00	125.00
550 - HOPE VILLAGE- WATER	1,459.09	1,459.09
750 - MAINT & PARKS EXPENDITURES	3,054.75	3,054.75
861 - RETIREMENT/PENSION	460.00	460.00



**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION #R-2017-**  
*Resolution on Budget Amendments*  
*and adjustments 2016-2017 Township Budget*  
**March 7, 2017**

At a Board meeting of the Acme Township Board of Trustees, held on March 7, 2017, the Acme Township Board of Trustees, on a motion made by \_\_\_\_ and seconded by \_\_\_\_.

The following resolution:

Whereas, at the Acme Township Board meeting held March 7, 2017, Resolution R-2017- was approved to make budget adjustments to bring the 2016-17 Budget in balance and improve our 2016-17 audit.

Whereas; The Fund's listed below have a budget correction to be made. Fund 101.101.802.002 reduce budget by \$2000.00 Fund 101.191.726.000 Election Expense increase by \$2000.00. This is all in the 101 fund so it's just a budget number adjustment Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
From	Attorney fees 101.101	101	101	802.002	\$2000.00	\$12,000.00	\$10,000.00
To	Election expense's 101.191	101	191	726.000	\$2000.00	\$3000.00	\$5000.00
From							
To							
From							
To							
From							
To							

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board members: Present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining: 0

\_\_\_\_\_  
Jay B. Zollinger Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye Acme Township Clerk

3/7/2017

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES**  
**RESOLUTION #R-2017- \_\_\_\_**  
*Loan Pay back fund 401 to 101 Fund balance*  
*March 7, 2017*

At a meeting of the Acme Township Board of Trustees, held on March 7,2017, the Acme Township Board of Trustees, on a motion made by \_\_\_\_ and seconded by \_\_\_\_\_

The following resolution:

Whereas, at the Acme Township Board meeting held March 7,2017, Resolution R-2017-\_\_\_\_ was approved to pay back loan from Fund 401. Saylor Park Boat Launch Capital fund (\$28,000.00) to 101 Fund Balance.

Whereas; This loan is being released back to fund 101 since all bails have been paid at this time. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
From	Loan from 401 fund	Saylor park boat launch capital fund balance	401	000	214.101	\$28,000.00	\$28,682.45	\$682.45
To	101 fund Balance	General Fund	101	000	102.401	\$28,000.00	\$	\$0

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present:

Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:0

\_\_\_\_\_  
Jay B. Zollinger Acme Township Supervisor

\_\_\_\_\_  
Cathy Dye Acme Township Clerk

2/9//2017

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES  
RESOLUTION #R-2017-**

**AMEND EMPLOYER AND EMPLOYEE CONTRIBUTION ALLOCATION DATE  
FOR ACME TOWNSHIP RETIREMENT PLAN**

**Date: March 7, 2017**

At a meeting of the Acme Township Board of Trustees, held on March 7, 2017 the Acme Township Board of Trustees, on a motion made by, \_\_\_\_\_ and seconded by \_\_\_\_\_ passed the following resolution:

Whereas, Acme Township Board as of February 2, 2016 approved Resolution #R-2016-7 changing the Retirement Plan allocation date from once a year distribution, (last day of the plan year June 30) to quarterly distribution dates.

Whereas, Acme Township retirement plan is currently approved with quarterly distribution dates for both employee and employer contributions. Changing the employee and employer contributions allocation dates to monthly distributions will benefit the employees' retirement plan investments.

Now therefore be it resolved that the Acme Township Board approves the Acme Retirement Plan Allocation dates to monthly distributions.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

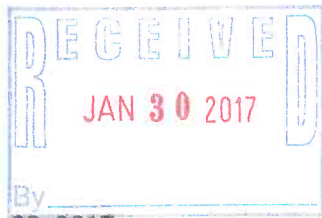
Aye: Nay: Abstaining:

---

Jay B. Zollinger  
Acme Township Supervisor

---

Cathy Dye  
Acme Township Clerk



January 23, 2017

At your next official meeting, **please proclaim April as Social Host Responsibility Month**. A proclamation is attached, with a self-enclosed envelope to return a copy for our records. This is a 14-County Northern Michigan effort, inviting municipalities, school boards and all units of law enforcement to take a position on underage drinking and social host activities within our communities. This is the fifth year in promoting this effort and the participation continues to gain momentum and support, our goal is 100% participation this year, reinforcing to parents and community members that as community leaders and decision makers the safety and protection of our youth is a priority. We are coordinating our proclamation to occur in April which is also Alcohol Responsibility Month and will focus our efforts on reducing/eliminating underage drinking.

This call to action will create a strengthened framework of public officials and community leaders around illegal underage alcohol use and decrease social host activities based on the following facts:

- Underage drinking is a national public health issue with serious implications. According to a study by the National Survey on Drug Use and Health, an estimated 10 million people younger than the age of 21 drank alcohol in the past month in the United States.
- Consequences of underage drinking may include injury or death from accidents; unintended, unwanted, and unprotected sexual activity; academic problems; and drug use.
- Youth who start drinking before the age of 15 are five times more likely to develop alcohol dependence or abuse later in life than those who begin drinking at or after age 21.
- Alcohol is a factor in the four leading causes of death among persons ages 10-24: motor vehicle crashes, unintentional injuries, homicide and suicide.
- Social Host Liability Law holds homeowners legally responsible for allowing underage drinking on their property. This can result in criminal liability if that youth is killed or injured or if that youth kills or injures someone else. Homeowner insurance does not cover claims where illegal acts are the cause for the claim.
- Tolerating underage alcohol use sends a mixed message to those under 21 – it's ok to break this law!

As a community leader or public official, underage drinking affects the bottom line. Increased utilization of taxpayer services such as emergency services, law enforcement, child protective services and property damage are a few examples.

In April 2017, on our website [www.upnorthprevention.com](http://www.upnorthprevention.com), will indicate all who have proclaimed April as Social Host Responsibility Month, with a feature article on the harms and dangers of underage drinking and social host liability. Your participation will increase the effectiveness of this campaign and reinforce a parent's decision to *not* host or turn a cheek to an underage drinking party, an adult not purchasing alcohol for a minor and most importantly and quite possibly - save a life. Deadline for submission of your proclamation is **March 27<sup>th</sup>**.

As prom, graduation and summer-time approach, risks heighten for the young people in our communities. Please take action at your next meeting. If you have any questions, please contact me, your designated substance abuse prevention specialist, Donna Hardies (989)356-6385 or 989-619-1259 or email [dhardies@catholicumanservices.org](mailto:dhardies@catholicumanservices.org)

Sincerely,  
Donna Hardies  
Certified Substance Abuse Prevention Specialist



## Proclamation

### APRIL 2017 IS SOCIAL HOST RESPONSIBILITY MONTH

Underage drinking is a national public health issue with serious implications. Although we have done much work and made progress here in northern Michigan to address this pervasive problem, there is still much more we can do. According to a study by the National Survey on Drug Use and Health, an estimated 10 million people younger than the age of 21 drank alcohol in the past month in the United States.

WHEREAS, underage drinking is a problem that affects our community, our health, and our future. It exacts a terrible toll on individuals and families, and places a costly tax burden on the community at large for law enforcement, medical services, and other social services involved in the prevention and treatment of underage drinking, and

WHEREAS, underage drinking has severe consequences, many of which parents and caregivers may not be fully aware. Consequences of underage drinking may include injury or death from accidents; unintended, unwanted, and unprotected sexual activity; academic problems; and drug use; and

WHEREAS, parents and caregivers have a significant influence on young people's decisions about alcohol consumption, especially when they create supportive and nurturing alcohol-free environments; and

WHEREAS, youth who start drinking before the age of 15 are five times more likely to develop alcohol dependence or abuse later in life than those who begin drinking at or after age 21; and

WHEREAS, alcohol use by young people is dangerous, not only because of the risks associated with acute impairment, but also because of the grave threat to their long-term development and well-being; and

WHEREAS, parents, educators, and community leaders who work with our young people every day are our best advocates for responsible decision-making; and

WHEREAS, one-hundred percent of any alcohol consumed by a minor came from an adult. At one time, an adult over the age of 21 was in control of the alcohol and a minor gained access to it, and

WHEREAS, it is illegal for adults to knowingly allow their child's friends to drink alcohol in their home, even with the permission of the friends' parents, and adults have the authority and should have the responsibility to take steps to reduce the likelihood that their homes will become venues for underage drinking, and

**NOW, THEREFORE BE IT RESOLVED**, we, \_\_\_\_\_(organization) of the county of Grand Traverse, a Community Committed to UNDERAGE DRINKING PREVENTION, do hereby proclaim that April 2017 is Social Host Responsibility Month. We also call upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Authorized Official Signature

(Print name): \_\_\_\_\_

(Print title): \_\_\_\_\_



6042 Acme Road, Williamsburg, MI 49690 Tel. 231-938-1350 Fax 231-938-1510 [www.acmetownship.org](http://www.acmetownship.org)

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## MEMO

To: Acme Township Board of Trustees

From: Cathy Dye, Clerk

Date: March 7, 2017

Re: Acme Township Retirement Plan Summary

---

Attached is the Retirement Plan Summary from Burnham & Flower. This is to inform the Board that the language of the Plan Summary has been updated.

The plan now allows employee contributions and is being handled through Burnham & Flower.

Respectfully submitted,

Cathy Dye  
Clerk

**ACME TOWNSHIP  
SECTION 457(B) PLAN  
PLAN DESCRIPTION**

Board Reviewed March 7, 2017

November 1, 2016

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Burnham & Flower Agency, Inc.

ACME TOWNSHIP  
SECTION 457(B) PLAN  
PLAN DESCRIPTION

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## INTRODUCTION

ACME TOWNSHIP (the "Company") established the ACME TOWNSHIP Section 457(b) Plan (the "Plan") effective 11/01/2016.

Although the purpose of this document is to summarize the more significant provisions of the Plan, the Plan document will prevail in the event of any inconsistency.

## ELIGIBILITY FOR PARTICIPATION

### Eligible Employee

You are an "Eligible Employee" if you are in the following classification:

All Employees: Elected officials, Supervisor, Treasurer, Clerk and Deputies excluding Trustees

### Date of Participation

You will become a Participant eligible to participate in the Plan on the first day of the calendar month after you complete 1000 hours for Employer contributions. Employee contributions are allowed upon hire.

## ELECTIONS/CONTRIBUTIONS

### Participant Contributions

When you become eligible to participate in the Plan, you may begin contributing to the Plan. All contributions will be credited to an account established in your behalf. Your contributions to the Plan are not subject to federal income tax.

Please note that while you may enjoy certain tax benefits, there may be some drawbacks to participation in the Plan. You should consult with your professional tax/financial advisor to determine the consequences of your participation in this Plan.

You may elect to reduce your Compensation (defined below) and make a contribution to the Plan. You may also make a contribution of accumulated sick pay, accumulated vacation pay, and back pay to the Plan upon termination.

### Nonelective Contributions

The Company will make a non-elective contribution to the Plan on your behalf and it will be allocated in the following manner: 10% of compensation.

### Contribution Limit

Federal tax law places a limit on the amount that may be contributed to the Plan on your behalf each year. This limit applies to the combined total of your contributions and the Company contributions. The limit is the lesser of:

- (1) \$18,000 (in 2017); or
- (2) 100% of your total compensation for the calendar year.

### Make Up Contributions

During the last 3 calendar years ending before the year in which you retire, you may be able to use a higher contribution limit. This higher limit applies to the combined total of your contributions and the Company contributions. The "make up" limit is the lesser of:

- (1) 2 times the \$18,000 limit (in 2017); or
- (2) The sum of the unused portion of the \$18,000 (in 2017) limit in any prior year of participation in the Plan.

### Age 50 Catch-Up Contributions

A Participant who will attain age 50 or more by the end of the calendar year is permitted to elect an additional amount of contributions, up to the maximum age 50 catch-up amount for the year. The maximum dollar amount of the age 50 catch-up contributions for a year is \$6,000 (in 2017). The age 50 catch-up does not apply for any year for which a higher limitation applies under the make-up contribution described above.

### Transfers/Rollover Contributions

If you are a participant, you may request to have all or a portion of an eligible rollover distribution paid to the Plan.

In addition, the Plan Administrator may accept a transfer of assets to the Plan from another section 457(b) plan. Such a transfer is permitted only if the other plan provides for such direct transfer and if such transfer is permitted by applicable federal tax regulations. The Plan Administrator may require that the transfer be in cash or other property acceptable to the Plan Administrator.

### Compensation

Compensation means wages paid during the plan year. It is the gross salary entered in Box 1 on your W-2. If you are eligible in the middle of a plan year, your wages will only include the amount you were paid as an eligible participant for the 1<sup>st</sup> year.

## VESTING

### Participant Contributions

You will have a fully vested and nonforfeitable interest in your contributions to the Plan (including rollover contributions and transfers from another plan).

### Company Contributions

Your interest in Company contributions will vest based on your years of vesting service (defined below) in accordance with the following schedule:

100% vested.

Notwithstanding the foregoing, you will become fully (100%) vested in the Company contributions upon the occurrence of the following events:

Your death while an employee of the Company.

You suffer a disability while an employee of the Company.

## DISTRIBUTIONS

### Time of Distribution

Upon your termination of employment with the Company, you are entitled to receive a distribution of your Account in any form of distribution permitted by the Plan.

Benefits may not commence later than your required beginning date. Your required beginning date is April 1st of the calendar year following the calendar year in which you attain age 70-1/2 or terminate, whichever is later.

### Form of Payment

You may receive your Account in the following form of payment:

Single lump sum payment.

### Payment on Participant Death

In the event of your death, your beneficiary will be entitled to make any elections as to timing and form of distribution as were available to you at the time of your death subject to the minimum distribution requirements of federal tax law.

You have the right to designate one or more primary and one or more secondary Beneficiaries to receive any benefit becoming payable at your death. You are entitled to change your Beneficiaries at any time and from time to time by filing written notice of such change with the Plan Administrator. If you fail to designate a Beneficiary, or in the event that all designated primary and secondary Beneficiaries die before you, the death benefit will be payable to your spouse or, if there is no spouse, to your estate.

#### Unforeseeable Emergency

You may receive a distribution upon the occurrence of an unforeseeable emergency. An unforeseeable emergency is a severe financial hardship that may not otherwise be relieved by reimbursement or compensation from insurance, by liquidation of your assets (to the extent the liquidation of such assets would not itself cause severe financial hardship), or by cessation of deferrals under the Plan.

#### Small Distributions

If you do not make any employee contributions (deferrals) in the preceding twenty-four (24) months you would be eligible to take a distribution up to \$5,000 of your employee contributions in your account while you are still employed.

#### Medium of Payment

You may receive a distribution from the Plan in the form of cash.

#### Transfers/Rollovers

The Company may transfer your account to another section 457(b) plan provided that such transfer complies with applicable federal regulations. In addition, you may roll over a distribution from the Plan to another eligible retirement plan. If the vested amount of your Account exceeds \$1,000 and you do not timely return your election forms, the Plan Administrator must transfer your Account to an IRA established in your name; unless the distribution occurs after the later of your Normal Retirement Age or age 62. The mandatory distribution will be invested in an IRA designed to preserve principal and provide a reasonable rate of return and liquidity. For further information concerning the Plan's rollover provisions, the IRA provider and the fees and expenses attendant to the IRA please contact the plan administrator at the phone number found in the "ADMINISTRATIVE INFORMATION" section at the end of this plan description.

You may rollover a distribution that otherwise qualifies for direct rollover treatment, directly into a Roth IRA, even if it does not include a Roth account. You will want to seek professional tax advice, as this type of rollover distribution will be taxable to you. (It is designed

to avoid the two step conversion process previously required to convert a non-Roth IRA into a Roth IRA after paying tax on the conversion.)

#### Inservice Withdrawals

Subject to any Plan Administrator procedures, you may receive an in-service withdrawal of your rollover Account.

You may receive an in-service withdrawal from your Account upon attainment of age 70-1/2 if you have not yet terminated employment.

### MISCELLANEOUS

#### Domestic Relations Orders

Your benefits under the Plan may be assigned to other people in accordance with a qualified domestic relations order. You may obtain, without charge, a copy of the Plan's procedures regarding qualified domestic relations orders from the Plan Administrator.

#### Amendment and Termination

The Company may amend, terminate or merge the Plan at any time.

#### Fees

Your account may be charged for some or all of the costs and expenses of operating the Plan. Such expenses include, but are not limited to, investment expenses and costs to process plan distributions and domestic relations orders.

#### Administrator Discretion

The Township Board has the authority to make factual determinations, to construe and interpret the provisions of the Plan, to correct defects and resolve ambiguities in the Plan and to supply omissions to the Plan. Any construction, interpretation or application of the Plan by the Township Board is final, conclusive and binding.

#### Plan Year

The plan year ends on 06/30.

### ADMINISTRATIVE INFORMATION

The Plan Sponsor and Plan Administrator is ACME TOWNSHIP.

Its address is 6042 Acme Street Williamsburg, MI 49690.

Its telephone number is 231-938-1350.

Its Employer Identification Number is 38-2281424.



# MEMO

To: Acme, Blair, East Bay, Elmwood, Garfield, and Peninsula Townships  
From: John Divozzo  
Date: February 22, 2017  
Subject: **2017 Capacity Sharing Agreement**

The Board of Public Works recently approved a slight modification to the Sharing Agreement – allowing for annual updates through an exhibit rather than by approval of a new agreement.

The agreement is attached for review and consideration. Each Board should consider this agreement at a public meeting and authorize a township representative to sign on the board's behalf. The BPW did not make any changes to the implementation of the agreement, just how annual updates are managed.

I have included with this memo, a more detailed analysis of each party's contribution to the whole and an illustration of each party's use of its purchased capacity versus the shared arrangement with the BPW.

The DPW basically multiplies each invoice from the City by the percentages in the Sharing Agreement to invoice the townships. Prior to this arrangement, each township paid a monthly invoice based on its share of flow to the WWTP; now the BPW pays one invoice and allocates the costs based on the Sharing Agreement. This allows for more consistent monthly billing to each party.

Here is some additional information on the Sharing Agreement and the Capacity at the WWTP:

In late 2014, the BPW organized the individual township's capacity at the City WWTP into a collective capacity to be shared. This was done in response to one or more townships nearing its capacity limit under the Master Sewer Agreement.

Each township retains ownership of its purchased capacity, but participates in the sharing process to minimize or eliminate the need to purchase additional capacity in the event its capacity right is exceeded.

The Table below shows the status of each township with regard to owned, pooled and utilized capacity. Per the Master Sewer Agreement, when a party reaches its capacity, two things happen; 1) treatment costs increase 15% and 2) the party must take measures to secure additional capacity. This agreement provides a remedy for both at no cost to any party.

Party	Purchased Capacity	Pooled Capacity	Percent of WWTP	Utilization of Capacity
Acme	7.71%	5.0%	2.9%	58%
East Bay	6.48%	8.0%	5.6%	70%
Elmwood	3.86%	3.0%	2.1%	70%
Peninsula	2.01%	2.0%	1.0%	50%
Garfield	19.94%	20.0%	15.0%	75%
STF	-	1.0%	0.3%	30%
Blair	-	1.0%	0.2%	20%
<b>BPW</b>	<b>40%</b>	<b>40%</b>	<b>27.1%</b>	<b>67.8%</b>

The BPW recently negotiated the elimination of peak flow as a condition on capacity and use of average BOD levels on capacity. In addition, the BPW secured an additional 5% ownership capacity for use by the townships; resulting in individual utilization of capacity at or below 60% for all parties.

**What does this mean?** The Townships have secured long-term capacity at the City WWTP.

**What is my cost?** The following table illustrates the cost breakdown per township for all costs associated with the City Treatment Plant, there is no direct cost associated with the sharing agreement or the negotiation of the Master Sewer Agreement:

<b>2017</b>						
	<b>Owned</b>	<b>2016 Flow</b>	<b>% of TOTAL</b>	<b>Sharing Agr</b>	<b>Daily Flow</b>	<b>Pooled Flow</b>
<b>Acme</b>	<b>7.71%</b>	89,319,834	10.62%	<b>10.60%</b>	244,712	<b>405,450</b>
<b>East Bay</b>	<b>6.48%</b>	174,352,518	20.72%	<b>20.70%</b>	477,678	<b>791,775</b>
<b>Elmwood</b>	<b>3.86%</b>	66,716,112	7.93%	<b>7.90%</b>	182,784	<b>302,175</b>
<b>Garfield</b>	<b>19.94%</b>	465,588,169	55.34%	<b>55.30%</b>	1,275,584	<b>2,115,225</b>
STF		8,026,431	0.95%	<b>1.00%</b>	21,990	<b>38,250</b>
Blair		7,414,000	0.88%	<b>0.90%</b>	20,312	<b>34,425</b>
<b>Peninsula</b>	<b>2.01%</b>	29,945,850	3.56%	<b>3.60%</b>	82,043	<b>137,700</b>
	<b>40.00%</b>	841,362,914	1.00	100.00%	2,305,104	<b>3,825,000</b>
2017 Purchase	5.00%					
<b>Total</b>	<b>45.00%</b>					
Plant Total		1,715,916,000		Plant Daily Av	4,701,140	



For example, Acme Township pays 10.6% of BPW costs for its share of the City WWTP. Currently, the BPW represents approximately 50% of the flow to the WWTP so Acme basically pays 5.3% of WWTP costs.

On average, the treatment costs are \$220,000 per month, the BPW pays 50% of this cost or \$110,000; Acme pays 10.6% of this or \$11,660.

The bond payment is \$2,300,000 annually. The BPW is responsible for 40% of this amount or \$920,000. Acme is responsible for 10.6% of this amount or \$97,520.

With the 5% increase in capacity, the BPW share will increase \$115,000; Acme's share will increase \$12,190.

If you have any questions, please do not hesitate to contact me.

Thank you.

---

## Capacity Sharing Agreement

This Capacity Sharing Agreement is made and entered into among the Grand Traverse County Board of Public Works ("BPW") and the Township of Acme, the Township of Blair, the Charter Township of East Bay, the Charter Township of Elmwood, the Charter Township of Garfield and the Township of Peninsula (collectively the "Townships"), and provides as follows:

### RECITALS

- A. The parties to this Capacity Sharing Agreement are parties to the Master Sewer Agreement of 2001 which provides, among other things, a certain amount of capacity at the Traverse City Wastewater Treatment Plant for each of the Townships individually except for Blair which leases a portion of Garfield's capacity, and
- B. The total of the Townships' capacity at the Wastewater Treatment Plant is 45% of the Plant's operating capacity, and
- C. Pursuant to the provisions of the Master Sewer Agreement, the Townships desire to transfer all of their capacity to the BPW in order to be leased back and shared by the Townships and the Septage Treatment Facility pursuant to this Capacity Sharing Agreement, and
- D. The Townships have agreed to receive the benefits of this shared capacity and bear the costs of the capacity in the same proportion as the sewage flows from each township to the total flows from the six townships collectively, and
- E. The parties have agreed to document their agreement in this Shared Capacity Agreement.

### AGREEMENT

#### 1. Capacity Ownership

The Townships, through this Agreement, convey their owned capacity in the Wastewater Treatment Plant to the BPW for the sum of \$1.00 and other consideration in the form of the mutual covenants in this Capacity Sharing Agreement. The BPW agrees to use, lease or convey this capacity only pursuant to the terms and conditions of this Capacity Sharing Agreement.

#### 2. Term

The term of this Capacity Sharing Agreement shall run and expire concurrently with the term of the Master Sewer Agreement.

#### 3. Payment

The Townships shall pay all obligations owed by the BPW due to its ownership of capacity at the Wastewater Treatment Plant as provided for in this Agreement. It is the intention of the parties that the

Townships share the costs of the capacity and fully reimburse the BPW for any expenses charged it due to ownership of the capacity at the Wastewater Treatment Plant, including but not limited to any bond payments, maintenance expenses or capital improvement costs owed under the Master Sewer Agreement and/or as part of the use of Wastewater Treatment Plant. Each Township shall be responsible for its share of the total amount owed based upon its share of the total capacity used by the Township's collectively for the preceding year, as provided in this Agreement. For the convenience of the parties, the Grand Traverse County Treasurer shall be requested to semi-annually bill the Township parties (and the Board of Public Works with respect to the Septage Treatment Facility) for the capacity allocated to the Township as provided in this lease and the Townships and Board of Public Works shall make such payments directly to the Grand Traverse County Treasurer which payments shall be applied to the account of the City of Traverse City.

#### **4. Capacity Sharing**

The Townships shall share the capacity at the Wastewater Treatment Plant as follows: capacity shall be leased to the Townships by the BPW in proportion to their flows into the Traverse City Regional Wastewater Treatment Plant. The BPW shall lease capacity as needed to the Townships with a goal of ensuring the maximum flexibility for capacity sharing among the Townships. In some instances this may lead to the BPW retaining excess capacity for any Township that needs it in the future. Regardless of the amount of capacity retained by the BPW, the Townships agree that they will pay any and all costs associated with the Treatment Plant based on percentage of flow to the Wastewater Treatment Plant.

Total annual flow based on the City's Fiscal Year (July 1 to June 30) will be used to determine each Township's percentage of flow and payment allocation for the proceeding calendar year (January 1 to December 31). The capacity allocation among the Townships and thus the payment allocation is included as *Exhibit A* to this Agreement, which will be updated annually as soon as flow data becomes available.

#### **5. Withdrawal and Capacity Buyback**

Any Township may withdraw from this Agreement and repurchase its capacity in the Wastewater Treatment Plant from the BPW for \$1.00. All remaining Townships shall share the capacity sharing in Paragraph 4 above adjusted accordingly to reflect the reduced total capacity. All other terms and conditions of this Agreement shall remain in full force and effect for the remaining parties. Withdrawal may be accomplished by delivering written notice thereof to the other parties six months in advance of the effective date.

#### **8. Miscellaneous**

##### **A. Integration**

This Capacity Sharing Agreement and the Master Sewer Agreement constitutes the entire understanding between the parties with respect to the subject matter of this Capacity Sharing Agreement and supersedes any prior discussions, negotiations, agreements, and understandings. The intention of this Agreement is to set forth the relationship between the Townships and BPW concerning ownership and leaseback of capacity rights at the Wastewater Treatment Plant. As to the Parties to this agreement, if any provision of this Agreement is inconsistent with the Master Sewer Agreement, this Agreement shall govern to the greatest extent authorized by law.

**B. Choice of law**

This Capacity Sharing Agreement will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforcement, validity, and construction.

**C. Choice of forum**

The parties submit to the jurisdiction and venue of the Circuit Court for the County of Grand Traverse, State of Michigan. The parties stipulate that the venues referenced in this Capacity Sharing Agreement are convenient.

**D. Notices**

All notices and other communications required or permitted under this Capacity Sharing Agreement will be in writing and will be deemed given when delivered personally or by registered or certified mail, return receipt requested, addressed to the party to which notice is to be given at the address set forth above or that is specified in writing by any party.

**E. Waiver**

The failure of any party to exercise a right or remedy or acceptance of a partial or delinquent payment will not operate as a waiver of any of the rights of any party to insist upon full and timely performance of the terms and conditions of this Capacity Sharing Agreement.

**F. Severability**

Whenever possible, each provision of this Capacity Sharing Agreement will be interpreted in such a way as to be effective and valid under applicable law. If a provision is prohibited by or invalid under applicable law, it will be ineffective only to the extent of such prohibitions or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Capacity Sharing Agreement. This Capacity Sharing Agreement may not be varied or modified in any manner, except in a subsequent writing executed by an authorized representative of each party.

**G. Force Majeure**

No party will be deemed to be in default or otherwise responsible for delays or failure in performance resulting from acts of God; acts of war or civil disturbance; epidemics; governmental action or inaction; fires; earthquakes; unavailability of labor, materials, power, or communication; or other causes beyond that party's reasonable control.

**H. Titles**

Titles and headings to articles, sections, or paragraphs in this Capacity Sharing Agreement are inserted for convenience of reference only and are not intended to effect the interpretation or construction of the document.

**I. Effective Date**

This Capacity Sharing Agreement shall be effective upon execution by all of the parties hereto but the rights and obligations shall be as set forth herein irrespective of the effective date.

**Parties:**

\_\_\_\_\_  
*Grand Traverse County Board of Public Works*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Township of Acme*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Township of Blair*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Charter Township of East Bay*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Charter Township of Elmwood*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Charter Township of Garfield*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Township of Peninsula*

Date: \_\_\_\_\_

## EXHIBIT A

Effective January 1, 2017 to December 31, 2017

<b>2017</b>
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	Owned	2016 Flow	% of TOTAL	Sharing Agr	Daily Flow	Pooled Flow
<b>Acme</b>	<b>7.71%</b>	89,319,834	10.62%	<b>10.60%</b>	244,712	<b>405,450</b>
<b>East Bay</b>	<b>6.48%</b>	174,352,518	20.72%	<b>20.70%</b>	477,678	<b>791,775</b>
<b>Elmwood</b>	<b>3.86%</b>	66,716,112	7.93%	<b>7.90%</b>	182,784	<b>302,175</b>
<b>Garfield</b>	<b>19.94%</b>	465,588,169	55.34%	<b>55.30%</b>	1,275,584	<b>2,115,225</b>
STF		8,026,431	0.95%	<b>1.00%</b>	21,990	<b>38,250</b>
Blair		7,414,000	0.88%	<b>0.90%</b>	20,312	<b>34,425</b>
<b>Peninsula</b>	<b>2.01%</b>	29,945,850	3.56%	<b>3.60%</b>	82,043	<b>137,700</b>
	<b>40.00%</b>	841,362,914	1.00	100.00%	2,305,104	<b>3,825,000</b>
2017 Purchase	5.00%					
<b>Total</b>	<b>45.00%</b>					
 Plant Total		 1,715,916,000		 Plant Daily Av	 4,701,140	



# Memo

Subject: Shawn Winter 18 month Review

Date: 1/13/17

When we did the Budget for 2016-17 budget year the board made provision for looking at an 18-month review of Shawn Winter's performance as our Zoning administrator. In the past we filled in a matrix on various performance areas but this time It was thought we would only ask for written comments about what **he does well** and **some areas for improvement**.

It's important that we also recognize above the scope of work Shawn has basic responsible for Zoning, he does reach out to help in many other areas:

Parks grant writing for Bayside parks

Parks & Trail committee

The Yuba Natural Area Autumn olive eradication

Assist on Township news letter

Tart trail 2% grant writing and Engineering/ planning

Review Team: Jean Aukerman Trustee

Amy Jenema Township Treasurer

Karly Wentzloff- Chair Planning Commission

Jay Zollinger Township Supervisor

Review team members filled in comments on Shawn's performance. After reviewing these comments, It was determined that Shawn Winter continued to exceed expectations on not only his daily assigned duties on Zoning and Planning but continues to contribute to the areas shown above. These duties are what has helped us to move forward on many fronts with such a slim staff.

Based on this rating it's recommended to the township board he be given a wage increase of \$2250.00 annually, payable starting at his 18-month Anniversary. It is further recommended he be considered for a pay consideration at annual budget time if his performance is continuing at the Exceeds Expectations Rating. This was taken to The Township Board at the March 7, 2017 meeting as a recommendation for their approval.

Once approved he will be given formal feedback. Fed back Date: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Jay B. Zollinger". The signature is fluid and cursive, with the first name "Jay" and last name "Zollinger" clearly distinguishable.

Jay B. Zollinger

Acme Township Supervisor



**Sayler Park Boat Launch Proposed Fee Schedule**  
**- For Discussion at March 7, 2017, Board Meeting -**

To: Acme Township Board  
From: Jean Aukerman; March 2, 2017

**Objectives:**

- Create revenue source to help fund future launch maintenance costs.
- Enable Acme residents who use the launch an option for reduced user fees.
- Ensure process to collect fees is simple; we lack resources to heavily enforce.

**Proposed Fee Schedule for Discussion:**

- Sell "Season Pass" for May 15 through October 15 season.
- Give Acme residents a reduced rate: \$20 for residents; \$40 for non-residents.
- Sell Season Passes at Township Hall. Applicant fills out form; must show ID to prove residency.
- Log data into spread sheet -- or not. Can simply file alphabetically for record if/when needed.
- Season Pass can either be sticker for trailer (not portable) or tag to hang from rearview mirror (portable).
- Charge a \$5 Launch Fee for everyone (unless they have a Season Pass).
- Install "Fee Box" -- no envelopes.
- Issue tickets for parking violations (Sheriff's Office).
- Post information on Fees and Rules near Fee Box.

**Keep Fees/Rules Signage Simple. Proposed:**

**Public boat launch**  
**Deposit \$5.00 in box**  
**Only boats 26 feet or less**  
**No boating in swimming area**  
**No overnight parking**